



TADL Board of Trustees Finance & Facilities Committee

October 3, 2023
2:00 pm ~ Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: P. Deyo, and J. Jones, Trustees. M. Myers, B. Boulter, D. Baldwin and M. Howard, staff.

Agenda Approval: It was motioned by Deyo and seconded by Jones to approve the agenda as amended. All were in favor. The agenda was approved.

Minutes Approval: It was motioned by Deyo and approved by Jones that the minutes from the September 3, 2023, Finance and Facilities Committee be approved. All were in favor. The minutes were approved.

Public Comment: No public comment.

Facilities:

- **Bathroom Update:**

Boulter has been in contact with Spence Bros. They will work on developing a timeline and breakdown of costs. Howard reported that they did not get any of the grants that she and Brady applied for.

- **Chiller Update.**

Boulter and Howard are still waiting to hear about an ARPA grant which could pay for a substantial portion of the chiller update. Boulter is currently working on a heating/cooling system for the server room.

- **Main Library as an Election Site**

Howard was contacted by the City of TC about TADL Main Library becoming a polling site for elections in 2024. The library will not be closed. Jones made a motion that this was within the purview of Howard's work to approve this request. Deyo seconded. Motion was approved.

Finance:

- **Draft Budget**

Baldwin introduced the draft budget. There is no Headlee rollback this year. The extra funds are being used on a few increases of staff hours from part-time to full-time, and adding one part-time staff member, and increasing digital and physical collections.

- **Director Review**

Howard appreciated the encouraging review she received. There was some discussion about her compensation. The Finance Committee will suggest a possible compensation change to the Board at the October meeting.

Next Meeting Date / Time: November 7, 2023

Next Meeting Topic Suggestions: Chillers Update, Budget, MERS Total Liability Calculator

Public Comment: No public comment.

Adjournment: It was motioned by Deyo and seconded by Jones to adjourn. The meeting adjourned at 2:42 p.m.