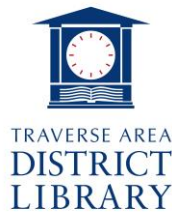


AGENDA

Board of Trustees Regular Meeting
Thursday, February 15, 2024 at 4:00pm
McGuire Community Room
610 Woodmere Ave., Traverse City, MI 49686

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Public Comment***
5. **Consent Agenda**
 - a. Approval of Minutes – Regular Meeting of December 14, 2023
 - b. Department Reports
 - c. Finance and Facilities Committee Report – February 6, 2024
 - d. Policy and Personnel Committee Report – February 6, 2024
 - e. Financial Report
 - f. Member Library Communications – FLPL | IPL | PCL
 - g. Friends of TADL Report – Jud Barclay, President
 - h. Correspondence
6. **Items Removed from the Consent Calendar**
7. **Director Report**
8. **Presentation:** Ashley Halladay-Schmandt, Northwest Michigan Coalition to End Homelessness
9. **Old Business**
 - a. Board Resolution in Support of Millage
 - b. Legal Agreements – Sondee Racine & Doren | DAR Law
10. **New Business**
 - a. RFP – Carpet
 - b. 2023 Year-end Review: Statistics | Financial | Strategic Plan Achievements
 - c. Discussion: Board Retreat Details
11. **Public Comment***
12. **Trustee Comment**
13. **Closed Session (if needed)**
14. **Adjournment**

* If you wish to speak during the Public Comment section of the meeting, please (1) wait until you are recognized; (2) approach the podium and use the microphone; (3) state your name and the county and township or city in which you reside; and (4) limit your comments to 3 minutes. Please sign in at the podium.



Board of Trustees Regular Meeting MINUTES

Thursday, January 18, 2024 at 3:00pm

McGuire Community Room
610 Woodmere Ave., MI 49686

1. **Call to Order**

The meeting was called to order by President Odgers at 3:00pm. Present were: Odgers (President), Pakieser (Vice President); Deyo (Secretary), Jones (Treasurer), and Vickery (Trustee); Beuthin and Gedman (New Appointees). Also present were: Zeits (Council); Howard (Director); Baldwin, and Carpenter (Staff).

2. **Pledge of Allegiance**

All members in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

3. **New Trustee Appointments: Jennifer Beuthin and Sam Gedman, Oath of Office**

Secretary Deyo administered the Oath of Office to new County appointees, Jennifer Beuthin and Sam Gedman. Each affirmed their oath, provided a brief introduction of themselves, and were welcomed to the TADL board by President Odgers.

4. **Approval of the Agenda**

It was MOVED by Pakieser, SUPPORTED by Vickery, to approve the agenda as presented. Motion CARRIED.

5. **Public Comment**

President Odgers opened the floor for public comment. There were none.

President Odgers thanked the board, staff, the community, and especially Heather Brady, communications and marketing manager for a successful 25th birthday celebration of TADL at the Woodmere location and 155 years of library services in the Grand Traverse area. It was well attended by the community and received good media coverage.

It was MOVED by Jones, SUPPORTED by Deyo, to call the annual meeting to order. Motion CARRIED.

6. **Annual Meeting**

a. **Election of Officers**

The recommended slate of officers for 2024 was read by President Odgers consisting of: Pakieser (President), Jones (Vice President), Vickery (Secretary), Odgers (Treasurer). With the acceptance by the recommended officers and no other nominations made, it was MOVED by Beuthin, SUPPORTED by Jones to accept the 2024 slate of officers as presented. Motion CARRIED.

b. **Committee Appointments**

It was MOVED by Pakieser, SUPPORTED by Gedman, to approve President Odgers' committee appointments consisting of: Policy and Personnel Committee – Vickery (Chair), Gedman, and Beuthin; Finance and Facilities Committee – Odgers (Chair), Jones, and Deyo; and with the Finance and Facilities Committee meeting at 2pm on the first Tuesday of the month on an as

needed basis and the Policy and Personnel Committee meeting at 11:00am on the first Tuesday of the month on an as needed basis. Motion CARRIED.

c. Approval of Board Meeting Schedule February 2024- January 2025

It was MOVED by Jones, SUPPORTED by Pakieser, to approve the 2024/2025 Regular Board Meeting Dates as presented. Howard noted that although the meetings are usually scheduled the third Thursday of the month, there are two exceptions this year. One, the October meeting will be held one week later due to the Michigan Library Association (MLA) Annual Conference being held in Traverse City this year and TADL is a host site for the conference reception, and two, the December meeting is scheduled one week early since the third week is too close to the holidays and trustees may not be available for a quorum. Gedman inquired about changing the time. Discussion was had and there was consensus to move to 4:00pm. Discussion was also had to finalize the location of the March study session and retreat, with consensus being at an outside location rather than at the library.

With agreement by Jones and Pakieser, the original motion was amended, to move the meeting time from 3:00pm to 4:00pm, and to secure a room at Traverse Connect for the March meeting. Motion CARRIED.

d. Approval of TADL Main Library and Branch Operational Hours and 2024 Closure Dates

Howard noted that the closure dates listed are dictated by federal holidays and union negotiated dates. There is one addition this year to close on October 17th for the MLA Annual Conference and Reception. It was MOVED by Pakieser, SUPPORTED by Jones, to approve the 2024 library service hours and 2024/2025 library closure dates as presented.

e. Approval of TADL Main Library and Branch Operational Hours and 2025 Closure Dates

Howard noted the 2025 schedule is the same without the MLA conference closure date and is presented for approval because it is helpful to approve two years for scheduling purposes. It was MOVED by Jones, SUPPORTED by Pakieser, to approve the 2025 library service hours and 2025/2026 library closure dates as presented. Motion CARRIED.

f. Annual Conflict of Interest Statement | Annual Ethics Statement

President Odgers asked the trustees to fill out both the annual conflict of interest statement and the annual ethics statement as indicated within policy and to return them to Carpenter for the record.

It was MOVED by Jones, SUPPORTED by Beuthin, to close the annual meeting and continue with the rest of the agenda. Motion CARRIED and President Odgers, as out-going president, handed the meeting over to incoming president, President Pakieser.

President Pakieser acknowledged Odgers' two year service as President of the TADL Board of Trustees and was presented with flowers and a thank you card.

7. **Consent Calendar**

- a. *Approval of Minutes - Regular Meeting of December 14, 2023*
- b. *Department Reports*
- c. *Finance and Facilities Committee Report – did not meet*
- d. *Policy and Personnel Committee Report – did not meet*
- e. *Financial Report*
- f. *Member Library Communications – FLPL | IPL | PCL*

- g. *Friends of TADL Report – Jud Barclay, President*
- h. *Correspondence*

Jones requested to remove item f, Member Library Communications, for further discussion. Jones then MOVED, SUPPORTED by Odgers, to accept and affirm receipt of the consent calendar information as presented. Motion CARRIED.

8. **Items Removed from the Consent Calendar**

Jones noted that Shurly, Director of Peninsula Community Library (PCL), was in attendance and thanked her for her attendance at most of the TADL meetings as well as providing her monthly written report.

Shurly shared a written response to a member of her township government who did not understand the unique district library system and how PCL is funded. Shurly believes that the funding PCL receives through the member library agreement between TADL, a Class 6 library, and PCL, a Class 2 library, assures services unheard of in most Class 2 libraries. She thanked the board for the annual member library payment.

9. **Director Report**

Howard highlighted the following:

- Howard brought a resolution from the Michigan Library Association commemorating TADL's 25th anniversary at the Woodmere location and 155 years of library service and a resolution from the U.S. House of Representatives read into the Congressional record by Representative Jack Bergman.
- Howard was pleased to receive a supportive letter from Senator John DaMoose regarding the Larry Gorton Talking Book Library and accessibility items offered.
- Howard attended the City Commission meeting and asked the Commission to look at the special land use request agenda item on extended overnight services for Safe Harbor in a holistic manner. She will keep abreast of how the issue progresses and update the board.
- The strategic plan calls for focus in 2024 on Inclusive Space and Targeted Outreach. Howard will provide the board with a review of the 2023 strategic plan achievements at the February board meeting.
- Michigan Library Advocacy Day will be held April 16th at the State Capitol. Trustees are encouraged to attend and meet with legislators.

Beuthin suggested that the President of the Friends of the Library attend the Advocacy Day. She also thanked Howard and staff for the depth of the monthly departmental reports as they were helpful from a trustee's perspective.

A lengthy discussion was had regarding homelessness and supportive services, especially the proposed extension of Safe Harbor shelter services. There was consensus that the board would like to be proactive in this issue as much as possible. President Pakieser highlighted that the issue is a community issue and could be discussed further at the March Study Session and Retreat.

10. **Old Business**

- a. **Millage Dos and Don't's**

Zeits confirmed that the board had previously approved a resolution for the millage ballot language for a renewal to the original 1.1 mil request, technically a new increase. She stressed that public funds and resources may not be utilized to campaign for or against a ballot measure. She gave a background in common law, section 57 of the Campaign Finance Act, as it relates to

the library millage and provided dos and don'ts actions for trustees and employees during the campaign. Although there are criminal penalties and civil fines for violations of section 57, the biggest consequence would be the effect on the proposal itself. She answered many questions from the board and provided helpful information and examples in response.

11. New Business

a. *Resolution – 2024 Member Library Agreement Payments*

It was MOVED by Beuthin, SUPPORTED by Jones, to approve the 2024 Member Library Payments Resolution as presented. A roll call vote was taken with the following results:

Jones – aye	Odgers – aye	Pakieser – aye	Deyo – aye
Gedman – aye	Beuthin – aye	Vickery – aye	

Motion CARRIED with 7 ayes.

b. *Resolution – Annual Approval of Routine Invoices Over \$25,000*

It was MOVED by Jones, SUPPORTED by Odgers, to adopt the resolution for Annual Approval of Routine Invoices Over \$25,000 as presented. A roll call vote was taken with the following results:

Jones – aye	Odgers – aye	Pakieser – aye	Deyo – aye
Gedman – aye	Beuthin – aye	Vickery – aye	

Motion CARRIED with 7 ayes.

c. *Legal Services Changes*

Howard noted that Zeits, legal counsel from Sondee, Racine & Doren PLC, has taken an in-house counsel position for the airport and TADL's labor attorney Janice Adam from Danbrook Adams Raymond PLC, is retiring. Both firms have agreed to maintain the library as clients, with Jeffrey Jocks replacing Zeits and Lindsay Raymond replacing Adams under the current terms. Howard expressed that at this time, rather than pursuing RFPs for legal services, she would like to remain with Jocks and Raymond. It was MOVED by Gedman, SUPPORTED by Jones to continue with the current law firms with the aforementioned new counsel as presented. A roll call vote was taken with the following results:

Jones – aye	Odgers – aye	Pakieser – aye	Deyo – aye
Gedman – aye	Beuthin – aye	Vickery – aye	

Motion CARRIED with 7 ayes.

d. *Discussion: Board Retreat Details*

Discussion was had around potential topics for the March board retreat, which included topics such as homeless shelter changes as it affects the library, a trustee refresher of useful information as it pertains to serving as a TADL board member, the role of public media and public spaces like the library, and the emerging role of public libraries in communities where school libraries are diminishing, among other topics. Beuthin suggested dispersing reading materials ahead of time. Howard will work on a final agenda and select some speakers and/or materials to include in the retreat.

12. Public Comment

President Pakieser opened the floor for public comment. There was none.

13. Trustee Comment

Beuthin and Gedman were welcomed by fellow trustees. Trustees who served with former trustee Wescott thanked him for his service on the board and appreciated the passion, intellect, and humor he brought to his role. Zeits and Adams were also thanked by the trustees for their time as legal counsel for TADL. Beuthin thanked the staff for the incredible birthday celebration and those

involved in the library history book. Odgers noted that it was an honor for her to serve for two years as President of the TADL Board and thanked everyone for the flowers and card.

14. **Closed Session (if needed)**

A closed session was not needed.

15. **Adjournment**

With a motion to adjourn by Odgers, supported by Vickery, President Pakieser adjourned the meeting at 4:48pm.

Respectfully submitted,

Approved by board vote on February 15, 2024

V. Carpenter, Recording Secretary

M. Vickery, Board Secretary

DRAFT



Departmental Reports
for the month of January
(February 15, 2024 Board Meeting)

Adult Services

- “Do you have tax forms?” The familiar sounds of Tax Season have begun for the Reference Desk staff. TADL does receive and distribute hundreds of tax forms to the public for free every year. But it’s never soon enough for some early bird filers.
- Partnership Highlights (*Purposeful Partnerships*):
 - TADL began a new partnership with Embody TC and Kristina Howes for free Yoga classes every week. It’s an amazing opportunity to provide wellness options for individuals in our community who might not be able to afford memberships to facilities. TADL also purchased a collection of mats and props for attendees to use, so the cost to participate is literally free for all. (*Inclusive Space*)
 - Inland Seas was back this month to offer a program about all the equipment they use to monitor the Great Lakes waterways with their volunteer force. (*Innovative Engagement*)
 - Our second installment of the Shelf-Aware Readers: Wellness Book Group was held this month. 6 participants discussed the book [Anti-Diet](#). Many thanks to the owners of Head and Heart Therapeutic Services and Open Source Counseling for facilitating these discussions.
 - Traverse Area Historical Society has begun their monthly local history programs for 2024.
 - The Senior Center Hobby Group and Current Events Discussion group continue to meet weekly here at the library. (*Inclusive Space*)
- In January, the following programs were held (in addition to those listed above):
 - Our Great Decisions facilitator offered a 3-part discussion series about Immigration this month. Registration filled up almost immediately for this program. Our community loves to talk about current events!(*Innovative Engagement, Inclusive Space*)
 - Besides the new yoga classes, we’ve also added Digital Drop-Ins (for tech assistance) and a Spanish language conversation club.
 - Our two regular book discussion groups continue to see strong attendance - [Books & Brewskis](#) had 25 attendees (*Innovative Engagement*) and [Queer Tales](#) (*Inclusive Space*) had 6 participants.
 - Books to Movies, TADL Stitchers, and Tai Chi continue to meet regularly.
- January Adult Services Statistics:
 - Programs - 26 & Attendance - 200
 - Outreach - 3 & Attendance - 8 (Digital Literacy trips to Senior Facilities with TBL on the Bookmobile)

- Questions Answered - 2239
- Notary Signatures - 28
- Craft Kits Distributed - 50 (Pleather card holders)
- Friends Volunteer Hours - 60.4
- Study Room Usages - 209

Local History Collection

- We received many compliments and comments on the various displays around the library for TADL's Anniversary this month. It's a testament to Robin's good work that so many people enjoyed the items shared from the LHC for this event.
- We are also receiving many emails and phone calls regarding local organizations and individuals who want to donate their materials to the LHC. We are so grateful that the public trusts TADL and the LHC to preserve their history for future community use.
- Reference staff answered 5 local history questions in January.
- Citizen Historian volunteers logged 4 hours of work for the LHC.

Respectfully Submitted,
Melissa McKenna
Department Head, Adult Services

Youth Services

Youth Services was excited for the big birthday celebration for our building and celebrated it in many ways, including:

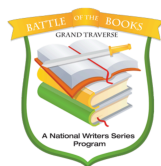
- Creating a giant birthday card that our youngest patrons could sign or draw on;
- Hosting a birthday storytime with new Early Literacy Librarian, Kate Parvel;
- Hosting a passive birthday hat craft; and,
- Theming our January Scavenger Hunt after TADL Main's 25th anniversary: 386 children participated in this birthday themed activity.



We also celebrated **Dr. Martin Luther King's birthday** with a storytime hosted by Youth Services staff member, Rosie Vreeland-Flickinger, and Marshall Collins, from Northern Michigan E3. Miss Rosie and Department Head Andy Schuck conducted interviews with 9 & 10 News highlighting the library's role in bringing our community together to celebrate Dr. King's messages of connectedness and inclusiveness. This event engaged 65

community members.

We also continued our annual relationship with the Traverse Symphony Orchestra, **TSO Tots @ TADL**. This monthly program is hosted January through April and features a different orchestra instrument each month, along with a picture book story read by TADL staff, and a musical craft families can do after the program. This month's event engaged 86 community members.



We also welcomed 50+ teams of 4th and 5th graders on a snowy Friday night (but not too snowy!) for the annual **Battle of the Books** team kickoff. Teams got to know each other through crafts and challenges and learned about the 8 books they'll be reading for the competition. Department Head Schuck helped to select

this year's titles, acted as touchstone for the kickoff planning team, and will be a judge at the Battle of the Books Team Battle Day in April. 300 community members joined us for this event.



Youth Services also participated in **WinterFest** at the Grand Traverse County Civic Center toward the end of January. Staff members Andy Schuck and Amanda Tobian brought the Bookmobile and spent lots of time making snow art with colored mist, snow sculptures, and pretzels and raisins. Patrons also enjoyed getting a look at the Bookmobile and checking out a plethora of items, including books and STEM Kits.

Early Literacy Librarian Kate Parvel has been busy with outreach, driving the **Bookmobile** to schools and daycares throughout our community. Among her visits, Kate has been to the Traverse City Preschool Co-op, the Blair GSRP, the Long Lake GSRP, the Silver Lake GSRP, Westwoods Elementary, and the Grand Traverse Baby Pantry. Kate has really embraced the outreach portion of her position and we're a better department for it!



Winter Reading Club is also running and while not as popular as the Summer version, it has still drawn a healthy amount of readers and families looking for reading challenges. We also drew names for our January challenge winners- and you can see a picture here of the prize winner and his prize (he'll really enjoy it when there is finally snow on the ground)!

Here are the department statistics for January:

- Early Literacy programs: 25
- Early Literacy attendance: 357 (39% increase over January 2023)
- Afterschool programs: 24
- Afterschool attendance: 1,379 (almost 11% increase over January 2023)
- Reference Questions:
 - Digital: 13
 - Phone: 108
 - Walk-in: 1,105
 - Total: 1,226 (7.8% increase over January 2023)
- Self-Directed (passive) Activities: 7 total activities with 489 participants
- Winter Reading Club:
 - Signups: 130
 - Active participation in Beanstack: 69
- STEM Kit Statistics: 306 checkouts with 129 holds on STEM Kits
 - Fun STEM Kit Statistics for 2023:
 - Total STEM Kit circulations: 3,631
 - Most popular (Dec & Jan): Survive the Quake, Spero Mini, Q-Ba Maze, Gravitrax, Code and Go Robot Mouse, EyeClopse Digital Microscope
 - Most holds (Dec & Jan): Marble Race Super Set, Rocket Circuit Explorer

Thank you for reading our updates!

Andy Schuck
Head of Youth Services

Teen Services

After getting multiple requests for more lock-ins, we decided to try a winter one at the end of January. We had the normal lock-in pizza and snacks but changed it up to include a hot chocolate bar and a snowball fight. The snowballs were made out of fleece and stuffing by our teen volunteers. The fight was a lot of fun and set the mood for the evening. We had 34 attendees, lots of laughter, much running around, amazing art, and teens stepping outside their friend groups. It was a lot easier to run than the all night lock-in; I think this may become an annual addition to our regular teen programs.

Our teen writing group has had consistent attendance over the last two years. I believe this is due in no small part to facilitator Jaquie Burke. She brings the enthusiasm and structure that these budding writers need. The attendees have chosen to name themselves the Twisted Quills. Their next task in establishing their identity as a group will be to create a logo. I look forward to sharing it with you in the future.

Linda Smith
Head of Teen Services

Sight & Sound

Sight & Sound started off the new year right! The Woodmere birthday event on January 10th was amazing, with a bagpiper and a plethora of speakers. We were proud to be able to livestream this event to several of the library's social media pages, thanks to the help of our Tech team. Our partnership with the Cherryland Amateur Radio Club is picking up steam as well - they are providing free classes for Level 1 (Technician) Amateur Radio Licenses. Youth Services had an awesome turnout for their Battle of the Books kickoff event too!

January Reference Questions

Digital: **140**
Phone: **284**
Walk-in: **1591**

TADL Meeting Room Stats JANUARY 2024

Total: **166**
TADL meetings: **23**
Personal/Outside Group Meetings: **143**
Paid Meetings: **5**
Unpaid Meetings: **161**
Walk-ins: **20**
Advance Reservation: **146**

Number of Meetings by Room JANUARY 2024

McGuire Room: **31**

Thirlby Room: **63**
Study Room D: **72**

Respectfully Submitted,
Josh Denby
Department Head, Sight and Sound

Circulation

The new year and new lending policy seemed to bring a new surge in patron holds and we've been staying very busy in circulation! All of the programs, events, and especially the big Birthday Celebration have ensured our welcome area has been buzzing with activity throughout January while we continue to serve our patrons in their everyday needs.

January Circulation Numbers - Combined Branches (Woodmere, Kingsley, East Bay)

New patron accounts created: ↓**259** (vs 285 last year)

Curbside pickups for January 2024: 16

Circulation Statistics for MeLCat, January 2024:

- TADL items sent to borrowing institutions: ↓**1519** (vs 1617 last year)
- TADL items received from lending institutions: ↓**2422** (vs 2448 last year)

Respectfully Submitted,
Christina Meyers
Head of Circulation

Marketing and Communications

The Woodmere birthday celebration and our new circulation record (**innovative engagement, targeted outreach**) was front and center at the start of the year, we had a great turnout for the recognition ceremony and foot traffic was steady throughout the day. Thank you to everyone who helped make it happen and make it festive! (Our livestream was also a success. (**Inclusive space**) I felt fortunate to hear so many great stories about our community and library history. Everything is down and all history displays are being prepped for their new life as virtual exhibits on tadl.org (**inclusive space**). Summer reading preparation (**all plan areas**) is already well underway but of course there are plenty of great events in line for the next few months. Plus, new swag will be arriving with the 155 logo - a limited edition for this year only.



I'm happy to say the newsletter continues to make progress, breaking the 38% barrier for the first time in 2023. (Over 38.8% of people receiving it opened it.) Readership has more than doubled over the last three years.

Website: Pageviews 57,923 (We average about 31 viewers a minute on tadl.org.)

Press: TADL appeared in a publication for 24 of the 31 days in January.

Heather Brady
Marketing & Communications Manager

Human Resources

Please join me in wishing congratulations to our new hires and internal transfers/promotions, and best wishes to employees leaving TADL!

Employee Position Transfers:



Matt Archibald
FT Library Assistant 1, East Bay
(Previously FT East Bay Manager)



Chantel Lentz
FT East Bay Branch Manager
(Previously FT Libr Asst 1, East Bay)

Employee Departures:

Anne Yambor, Substitute

Respectfully submitted,
Danielle Baldwin, Finance and Human Resources Manager

Facilities

January tasks were dominated by addressing the cold weather and snow (maintaining ice-free sidewalks), but the weather gave additional evidence that the roof repairs have been effective; there was minimal icicle buildup along the eaves. There was also preparation for our 25th Anniversary event, and ongoing support for our STT Security Officers who face more challenges with inclement weather. Other highlights include:

- Finalized server room HVAC integration with Building Control System (BCS)
- Worked with Smart Building Services (SBS) to adjust new BCS for extreme cold weather
- Verified shop drawing measurements and material colors for Bathroom Renovation
- Updated Emergency Procedures with new contact information

- Facilitated new shelves at East Bay, removed old ones
- Additional donor bench added to front flagpole area
- Moved three donated map drawers/flat file cabinets from LIAA to Woodmere
- Annual full test of Fire Alarm System with Summit Fire Protection
- Facilitated Friends of the Library rare book organization
- Obtained measurements for spot carpet replacement

Respectfully submitted,
Bret R Boulter, Facilities Manager

TADL Talking Book Library

January is Braille Literacy month. January 4th is World Braille day in honor of Louis Braille's birthday.

I had a student from Cherry Knoll Elementary School stop by. She is doing a braille presentation at the school science fair. I gave her some braille activity sheets, alphabet cards, and lent her the Perkins Brailier.

Notary request-13

Tuesdays @ Two read "Someone Else's Shoes" by Jojo Moyes.

Anita Chouinard
Talking Book Library Manager

East Bay Branch Library

January marked the completion of our new shelving project in the youth room at East Bay. Over the past two years we've been replacing the bulky cube shelving that's been here for many years, with beautiful wood shelves that hold more material, take up less floor space, and look great! Special thanks to Bret Boulter for his assistance with this project, and to Matt Archibald for his vision and planning!



Before



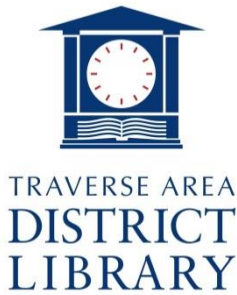
After

We also kept busy with our regular programming including Tai Chi, Adult Coloring Night, weekly Sing & Stomp Storytimes, a Teen Escape Room, and 15 patrons attended our book club for a very engaging discussion of *The Dictionary of Lost Words* by Pip Williams.

After working for TADL in various roles over the last eleven years, I am very excited to be stepping into the management position at East Bay, and looking forward to all our team will accomplish together.

Respectfully Submitted,

Chantel Lentz
Branch Manager



TADL Board of Trustees Finance & Facilities Committee AGENDA

February 6, 2023
2:00pm ~ Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

Call to Order

Approval of the Agenda

Approval of the Finance & Facilities Committee Minutes of December 5, 2023.

Public Comment

If you wish to speak during the Public Comment section of the meeting, please (1) wait until you are recognized; (2) state your name and the county and township or city in which you reside; and (3) limit your comments to 5 minutes.

Finance:

- Presentation: Tony Radjenovich, MERS – Total Liability Calculator
- Board Resolution in Support of the Millage

Facilities:

- Facilities Updates:
 - Bathroom
 - Insulation & Sheet Metal
 - Roof

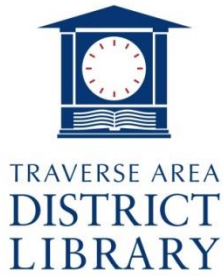
Next Meeting Date / Time – No meeting in March | April 2, 2024

Next Meeting Topic Suggestions

Public Comment

If you wish to speak during the Public Comment section of the meeting, please (1) wait until you are recognized; (2) state your name and the county and township or city in which you reside; and (3) limit your comments to 5 minutes.

Adjournment



TADL Board of Trustees Policy and Personnel Committee AGENDA

February 6, 2024
11:00 am ~ Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

Call to Order

Approval of the Agenda

Approval of the Policy & Personnel Committee Minutes from October 3, 2023

Public Comment

If you wish to speak during the Public Comment section of the meeting, please (1) wait until you are recognized; (2) state your name and the county and township or city in which you reside; and (3) limit your comments to 5 minutes.

Policy Committee:

- Policy 4.6 Public Meeting Room Policy Discussion: change the policy to allow for Free Will Offering
- Safe Harbor – TADL History
 - 4.1 Behavior Policy

Personnel Committee (no topics for discussion)

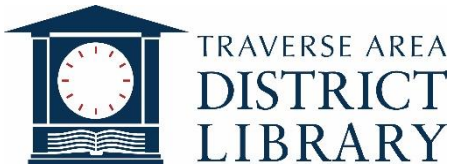
Next Meeting Date / Time – No meeting in March | April 2, 2024

Next Meeting Topic Suggestions

Public Comment

If you wish to speak during the Public Comment section of the meeting, please (1) wait until you are recognized; (2) state your name and the county and township or city in which you reside; and (3) limit your comments to 5 minutes.

Adjournment



Financial Report Analysis for January 2024

Revenue

We have received 50% of our budgeted Property Tax revenue as of 1/31/24 and payments are continuing to be received regularly. I expect these to continue in February and early March, after which time each township will send remaining unpaid balance reports to the County, who will then disburse the remaining to us, usually in late April. We received half of the Antrim County allotment for Talking Book Library services provided by TADL and will receive the remaining \$2,262.50 later this year. Our Investments are showing great positive numbers, as the markets have been doing very well lately.

Expenditures

Note that percentage of budget completed is 8.33% as of 1/31/24. Line item details of note are below.

- *Personnel*

You'll observe that numerous personnel-related entries fall below the 8.33% target. These encompass payroll-driven expenditures such as wages, FICA, and retirement. The first payroll of each year is always accrued back to the previous year. This year, the payroll paid on 1/5 covered the pay period from 12/17 to 12/30. The other personnel expenses are insurance benefits and are prepaid one month ahead. Medical also includes our annual employer contribution to HSA accounts, which is why Medical is higher than other line items.

- *Supplies*

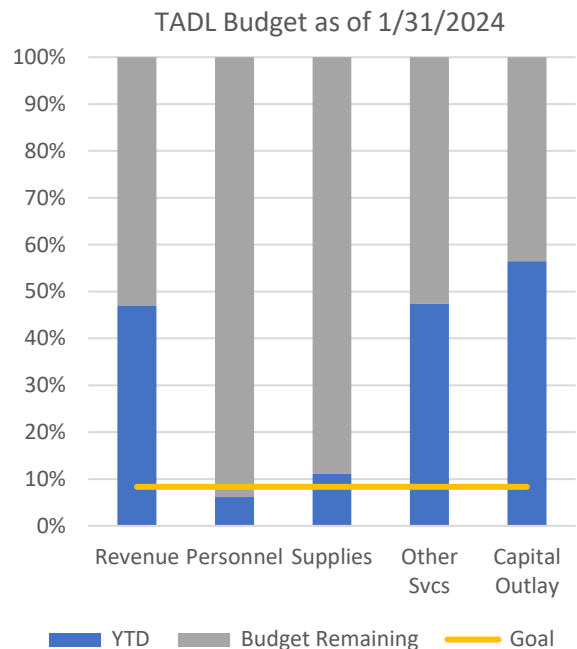
Expenditures for Books/Media/etc is currently 12.57% of budget due in part to annual Prepays, which are expenses with invoices paid last year for services that cross fiscal years and as such are applied to budgets accordingly. Additionally, we are invoiced in January annually for our EBSCO periodicals. And while many of our databases are paid monthly, we have a few that are paid annually in January.

- *Other Services/Charges*

A majority of this category's budget lies with payments to Member Libraries, which were approved by the Board for disbursement in January. As a result, this category shows 47.5% of budget spent. As the year unfolds, expenditures will start aligning closer to target budget percent. Additionally, annual Prepays paid to vendors in 2023 for services that cross fiscal years are reflected in various categories such as Professional/Contractual Services and Communications.

- *Capital Outlay*

The electric-assisted book bike was ordered in Summer '23 and while we originally expected to receive it by year-end that did not come to pass. As a result, the deposit expense paid in 2023 has been transferred to Prepaid expenditures resulting in 2024 realizing 100% of the expenditure. Receipt should now be May.



Respectfully submitted,
 Danielle Baldwin
 Finance and Human Resources Manager



RevenueCategory;SubCategor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Revenue						
400 - Property Taxes - Current/Delinquent/Pilt	6,155,304.00	6,155,304.00	3,084,916.52	3,084,916.52	-3,070,387.48	50.12%
500 - Grants - Federal/State/Other	29,450.00	29,450.00	2,262.50	2,262.50	-27,187.50	7.68%
540 - State Aid Grant - Library	107,468.39	107,468.39	0.00	0.00	-107,468.39	0.00%
541 - State Aid Grant - TBL	41,073.00	41,073.00	0.00	0.00	-41,073.00	0.00%
581 - Penal Fines	150,900.00	150,900.00	0.00	0.00	-150,900.00	0.00%
602 - Fees/Services	29,650.00	29,650.00	0.00	0.00	-29,650.00	0.00%
607 - Overdue Fines/Replacement Fees	18,000.00	18,000.00	2,448.24	2,448.24	-15,551.76	13.60%
642 - Sales	22,650.00	22,650.00	2,829.67	2,829.67	-19,820.33	12.49%
653 - Meeting Room Rental/Equip Fees	2,000.00	2,000.00	400.00	400.00	-1,600.00	20.00%
665 - Interest & Gains/Losses	7,500.00	7,500.00	8,116.49	8,116.49	616.49	108.22%
674 - Donations/Contributions	26,200.00	26,200.00	545.54	545.54	-25,654.46	2.08%
676 - Misc Revenue & Reimbursements	505.00	505.00	1,365.10	1,365.10	860.10	270.32%
Revenue Total:	6,590,700.39	6,590,700.39	3,102,884.06	3,102,884.06	-3,487,816.33	47.08%
Expense						
Category: 70 - Personnel						
700 - Salaries & Wages	2,839,018.45	2,839,018.45	97,461.99	97,461.99	2,741,556.46	3.43%
710 - Social Security/Medicare	64,850.22	64,850.22	2,303.88	2,303.88	62,546.34	3.55%
712 - Medical Insurance	457,387.50	457,387.50	107,935.30	107,935.30	349,452.20	23.60%
713 - Dental Insurance	27,149.51	27,149.51	4,511.39	4,511.39	22,638.12	16.62%
715 - Vision Insurance	4,078.20	4,078.20	781.84	781.84	3,296.36	19.17%
716 - Life Insurance	9,397.40	9,397.40	1,472.46	1,472.46	7,924.94	15.67%
717 - Disability Insurance	16,268.03	16,268.03	2,612.94	2,612.94	13,655.09	16.06%
720 - 401K Retirement Contribution	131,106.14	131,106.14	4,015.92	4,015.92	127,090.22	3.06%
721 - MERS Defined Contribution Retirement	185,086.79	185,086.79	6,683.34	6,683.34	178,403.45	3.61%
722 - MERS DB Unfunded Liability	120,000.00	120,000.00	10,000.00	10,000.00	110,000.00	8.33%
723 - Worker's Compensation	8,300.00	8,300.00	0.00	0.00	8,300.00	0.00%
Category: 70 - Personnel Total:	3,862,642.24	3,862,642.24	237,779.06	237,779.06	3,624,863.18	6.16%
Category: 72 - Supplies						
728 - General Operating Supplies	217,350.00	217,350.00	14,093.88	14,093.88	203,256.12	6.48%
736 - Repair & Maintenance Supplies	16,750.00	16,750.00	654.34	654.34	16,095.66	3.91%
741 - Books/Media/Online Resources/LoT	749,705.00	749,705.00	94,240.47	94,240.47	655,464.53	12.57%
Category: 72 - Supplies Total:	983,805.00	983,805.00	108,988.69	108,988.69	874,816.31	11.08%
Category: 80 - Other Services and Charges						
801 - Professional & Contractual Services	336,360.00	336,360.00	77,642.84	77,642.84	258,717.16	23.08%
804 - Advertising & Outreach	43,500.00	43,500.00	597.92	597.92	42,902.08	1.37%
807 - Insurance & Bonds	30,574.49	30,574.49	450.00	450.00	30,124.49	1.47%
809 - General Equip/Building/Grounds Maintenance	328,730.00	328,730.00	18,498.36	18,498.36	310,231.64	5.63%
850 - Communications	28,500.00	28,500.00	4,475.63	4,475.63	24,024.37	15.70%
921 - Utilities	114,800.00	114,800.00	1,286.29	1,286.29	113,513.71	1.12%
955 - Education & Travel	129,947.66	129,947.66	4,134.14	4,134.14	125,813.52	3.18%
959 - Member Library Allocations	718,841.00	718,841.00	718,841.00	718,841.00	0.00	100.00%
961 - Misc	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00%
964 - Property Tax Reimbursements	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00%
Category: 80 - Other Services and Charges Total:	1,739,253.15	1,739,253.15	825,926.18	825,926.18	913,326.97	47.49%
Category: 97 - Capital Outlay						
971 - Capital Furniture/Equipment/Building	5,000.00	5,000.00	2,825.00	2,825.00	2,175.00	56.50%
Category: 97 - Capital Outlay Total:	5,000.00	5,000.00	2,825.00	2,825.00	2,175.00	56.50%
Expense Total:	6,590,700.39	6,590,700.39	1,175,518.93	1,175,518.93	5,415,181.46	17.84%
Report Surplus (Deficit):	0.00	0.00	1,927,365.13	1,927,365.13	1,927,365.13	0.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
101 - General Fund	0.00	0.00	1,927,365.13	1,927,365.13	1,927,365.13
Report Surplus (Deficit):	0.00	0.00	1,927,365.13	1,927,365.13	1,927,365.13



FEBRUARY 2024 DIRECTOR'S REPORT – VICTORIA SHURLY

In case you wondered, Gen Z and Millennials are using public libraries – both in person and digitally – at higher rates than older generations according to an ALA report released in November. While PCL still serves a mostly older population of retirees, we too have noticed an upswing in the number of younger people utilizing our services and attending our programs. An interesting fact? Those younger generations prefer physical books over digital.

Over 2/3 of the tickets for our 18th annual Books at the Boathouse fundraiser scheduled for April 22 are sold! Help us to sell out. Tickets are \$125 per person, available at PCL and include wine, appetizer, salad, main entrée and dessert. All funds earned support PCL. Several people have purchased tickets and returned them to PCL to be donated to patrons who could not otherwise afford to attend!

Winter blues set in? Hugh Pool will be at PCL as a part of his Cabin Fever Mini Tour, February 19th at 7 p.m. Join us for a cup of chili and music that harks back to 60's blues. Pool has played in 20 countries, has numerous movie credits and is a member of the New York Blues Hall of Fame as a Master Artist! Both concert and chili are free of charge.

Beginning February 15, we will be hosting an exhibit of a beautiful Signature Quilt made in 1892. The quilt was a project of the Ladies Aid Society of the Methodist Episcopal Church of Old Mission and contains many family surnames that appear in the history of Old Mission. The quilt is on loan from the Archer/Sargent/VanBrocklin family. Related photographs and documents will be on display as well through March.

Michigan Mysteries! Ross Richardson shares fascinating stories of missing persons, aircraft & ships 2/22 at 6:30 p.m. This hour-long program explores some lesser known mysteries & offers updates on efforts to solve them.

Peninsula Insights hosts Alison Metiva, the CEO of the Grand Traverse Regional Community Foundation, February 21 at 7 p.m. All are welcome!

PCL Fun Fact: PCL holds an amazing Local History collection of early Old Mission plat maps, letters from farm families, postcards and more. The map case in our Local History Room was donated by the Grand Traverse Band of Ottawa and Chippewa Indians.

Circulation Jan 2024 1987 + 83 manual checkouts, Jan 2023: 2418

Jan Volunteers: 15 people (1 teen), 29 hours of time to PCL

Curbside pickups: 2. Home delivery: 0. New library cards: 9

Hold Transit Counts Jan: 798 to other libraries from PCL, 366 from other libraries to PCL

Programs Jan: 26 Participation Jan: 567 Reference Questions: 357

Website Hits: Not available this month Twilight Baby Bags: 1, 1000 Books Before Kindergarten: 1

Meeting Room Reservations: 7

PENINSULA COMMUNITY LIBRARY 2893 ISLAND VIEW ROAD, TRAVERSE CITY, MI 49686 231-223-7700

www.peninsulacommunitylibrary.org

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TRAVERSE AREA
DISTRICT
LIBRARY

Board of Library Trustees Regular Meeting
Library Director Report
Meeting Date February 15, 2024

Library Activity

For a graphical presentation of the statistical information included below, please visit the link: [online TADL dashboard](#).

<u>Year to Date Circulation Activity</u>			
<u>End of Month</u>	<u>Print/Audio/Video</u>	<u>Electronic Books/Audio/Video</u>	<u>TOTAL</u>
January 2023	89,008	29,196	118,204
January 2024	84,205	33,074	117,279

Lending

Physical Circulation is down by 6% from last year. I think this is really interesting and I will be watching for any trends.

Visitors – Woodmere, East Bay, and Kingsley Facilities

In January, there were 29,995 visitors vs. in December, there were 28,908 visitors for East Bay, Kingsley and the Main library. The busiest day for January was Friday, the 19th, with 2,243 visitors. This was the Battle of the Books Kick Off event. In January 2024, TADL added 285 new patrons district-wide.

Public Computing

In January, there were 2,051 sessions as opposed to 2,033 in 2023.

Additions to the Collection

In January 2024, 2,572 items were added to the district.

Behavior Issues

There were 22 incidents in January 2024 resulting in 11 suspensions. As opposed to December where there were 11 incidents resulting in 3 suspensions. These suspensions were from abusive behavior toward staff, alcohol and intoxication in the library. I think this doubling of incidents is caused by the colder weather and Jubilee House being closed some days due to lack of volunteers.

Around State Government

- As of right now the proposed State of Michigan budget does not have an increase to State Aid for libraries.

- There is a group looking to pass a ballot initiative that would abolish all property taxes in the State of Michigan. This would result in the closure of all school, libraries, police, jails, road repair, etc. It is called Ax MI Tax and because it is a ballot proposal our attorney Jeff Jocks reminded me that the Library can not take a stand on this issue and neither can an employee or board member when acting in their official role. This video has some analysis of the possible ballot initiative. <https://www.youtube.com/watch?v=dpMj6MxUK74>
- The proposed bill to prohibit book banning in Michigan will probably be introduced in late February or March.

January Outreach, Partnership & Community Activities

Purposeful Partnerships

- Lunched with the new City Manager who was on the Grosse Pointe Public Library Board for 8 years.
- Helped at Battle of the Books Kick Off.
- Met with Representatives from the League of Women Voters about an evening program about book banning. This will be on March 19th at 5pm.
- Attended the Nurturing the Eight Fire Summit sponsored by the GT Band with M. McKenna, H. Brady and V. Carpenter. It was a great day of learning about the Band, Tribal Customs, and community partnerships.
- Partnered with a jail outreach group, Keys to Freedom, to take books some of our donated books to the Grand Traverse County jail. Heather is working on a flyer with library information to put into the backpacks Keys to Freedom distribute.

Innovative Engagement

- The TADL anniversary was a wonderful day for everyone!

Community Outreach

- Accepted the Library Anniversary Proclamation from both the City of Traverse City and Grand Traverse County.

Think Snow! Or maybe just skip to Spring?

Michele P. Howard, MILS

Ten Things

Every Municipality Should Know About the

Open Meetings Act

—By Anne Seuryneck

While municipal officials in Michigan are taught that they must comply with the Open Meetings Act (OMA), the OMA's language is not always clear and its application is not always straightforward. Consequently, misperceptions exist about OMA requirements. Because of this, it is important to go back to the basics and address ten issues that every municipality should know to ensure that it does not run afoul of the OMA.

1. Why Have Open Meetings?

The OMA was expressly enacted by the Michigan Legislature to promote transparency. Its purpose is to provide access to governments so that the public understands decisions the public body is making and can participate in the process.

2. What Are Some of the General Rules of Meetings?

All meetings subject to the OMA must be open to the public, be held in a place available to the general public, and, pursuant to the Americans with Disabilities Act, provide necessary accommodations that allow disabled individuals the opportunity to participate. In addition, a municipality may not place conditions on attendance at a public meeting, such as requiring visitors to sign in or otherwise identify themselves by name.

3. Are Members of the Public Allowed to Comment at Meetings?

Everyone in attendance at a public meeting has the right to address the public body. Thus, every regular or special meeting must have at least one public comment period. While the public body cannot place conditions on the right to attend the meeting itself, the OMA does allow the public body to place reasonable limitations on individuals who desire to speak, such as imposing time limits for individual speakers and requiring that speakers provide their names and addresses. However, a municipality must not limit the total time for public comment—a public body is not permitted to cut off public comment after a set period of time.

4. Can Meetings be Recorded by the Public?

The right to attend a meeting of a public body includes the right to tape record, videotape, and broadcast the public proceedings, including recording the meeting on a person's phone. Even if a municipality prohibits videotaping or audiotaping, generally, in a building, videotaping, or recording must be allowed during an open meeting.

“The best way to stay on the right side of the law is to be proactive, educate your public officials and administrative staff, and work with experienced legal counsel to plan and conduct your meetings.”

5. What is a Public Body?

The OMA applies to meetings held by a “public body.” A “public body” is specifically defined under the OMA and includes boards, commissions, and other entities that exercise governmental or proprietary authority or perform a governmental or proprietary function. Most municipal officials understand that “public bodies” include village and city councils, zoning boards of appeal, and planning commissions. However, certain committees and subcommittees may also have decision-making authority that would qualify the committee as a public body. In contrast, committees with only advisory authority may not meet the definition of “public body.” Because it may be difficult to evaluate whether a particular committee is purely advisory, a public body may consider consulting with legal counsel when forming a new committee.

6. What is a Meeting?

Discerning what is a “meeting” for purposes of the OMA is not always easy. The OMA statute defines a “meeting” as the convening of a public body (1) at which a quorum is present, (2) for the purpose of deliberating toward or rendering a decision (3) on a public policy. Both decisions and deliberations on public policy must be made at an open meeting; therefore, the municipality should also be concerned about having improper meetings behind closed doors. For example, email correspondence among a quorum of the members of a body on a municipal issue could be considered an improper “meeting.” Because the public has no opportunity to attend and comment, that email “meeting” may run afoul of the OMA.

7. What Type of Meeting Notice is Required?

Public bodies must provide notice of meetings, and the rules related to notices are specific. For example, for regular meetings, the public body must post a notice at its principal office stating the dates, times, and places of its regular meetings, and contain the name of the public body, its telephone number, and its address. That regular meeting notice must be posted within ten (10) days after a public body's first regular meeting of the calendar or fiscal year. If a public body changes its regular meeting schedule, it must post a new notice stating the changes within three days after the meeting at which the change was made.

For special meetings, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting (1) at the public body's principal office and, (2) on the municipal website (only if the public body directly or indirectly maintains an official Internet presence that includes monthly or more frequent updates of public meeting agendas or minutes). The public notice on the website must be on the homepage or on a separate webpage dedicated to public notices and accessible via a prominent and conspicuous link on the homepage. It is a common mistake to either fail to put the notice on the website or to put the notice in an improper place, such as buried in the municipal calendar.

8. Are Closed Sessions Permitted?

There are exceptions that allow public bodies to hold closed sessions, such as to consider material exempt from discussion or disclosure by a state or federal statute. Municipalities should keep in mind that the exemptions are very specific and may not be improperly expanded. For example, a public body may go into closed session to consider a complaint against the city manager (if the city manager requests the closed session) because it is permitted under Section 8 of the OMA, but may not go into closed session to discuss the city manager's contract renewal because Section 8 of the OMA does not include that purpose. The purpose of the closed session must be included in the motion. Common mistakes include moving into closed session without a proper purpose or failing to state or sufficiently describe the purpose of the closed session in the notice.

9. Are Meeting Minutes Required?

Minutes of each meeting must be kept showing the time, date, and place of the meeting. The minutes must also state the names of all members present and absent, any decisions made, all roll call votes taken at the meeting, and the reason for any closed sessions held. Minutes for open meetings


must be made available to the public. For closed sessions, a separate set of minutes must be taken by the clerk or designated secretary of the public body. The closed session minutes must be retained by the clerk and are not available to the public.

10. What Happens if the OMA is Violated?


A decision made by a public body may be invalidated if the public body has not complied with certain provisions of the OMA. If a public body violates the OMA, a person may also commence a civil action to compel compliance or to enjoin further non-compliance with the OMA. Public officials who are found to have intentionally violated the OMA are subject to monetary fines and misdemeanor penalties.

In many ways, this summary merely scratches the surface of what a municipality must know about complying with the OMA. The best way to stay on the right side of the law is to be proactive, educate your public officials and administrative staff, and work with experienced legal counsel to plan and conduct your meetings.

Anne Seurnyck is a shareholder with Foster Swift Collins & Smith PC. You may contact her at 616-726-2240 or aseurnyck@fosterswift.com.



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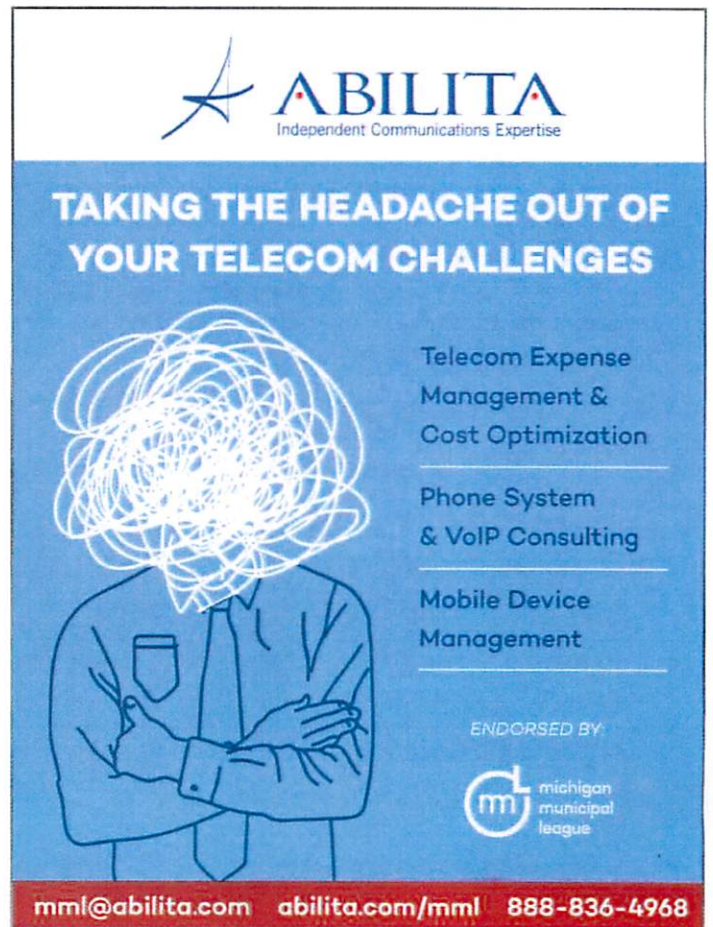


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GREAT PLACES TO LIVE

2024 Edition

We set out to locate cities and towns where older people can thrive. Our network of wise friends pointed us in the right direction



Hawkins Range
Reserve, north of
downtown Boise

WHEN MAKING a decision on where to live, whom are you going to trust: a friend or a computer? Sure, algorithms and spreadsheets can suggest communities that look good by the numbers, which is why data crunching is usually the main tool in compiling Best Places to Live lists. We do that too: The AARP Livability Index (livability.index.aarp.org) is a widely used resource for community information. But AARP also has feet on the ground: an army of staff and volunteers in every state, plus Washington, D.C., and two territories.

HOW WE SELECTED THE COMMUNITIES

We asked our network for insider recommendations of places where older residents thrive. They suggested dozens of communities with desirable amenities and initiatives. Then we turned to data to winnow their suggestions to eight great places that rate highly on criteria that matter to you: health care access, cost of living, walkability or reliable public transit, and the local economy. Finally, we worked with regional journalists who have a keen sense of these places. Because in the end, “charm” or “comfort” or “feeling at peace” are qualities that can only be determined by people who know.



Boise, Idaho

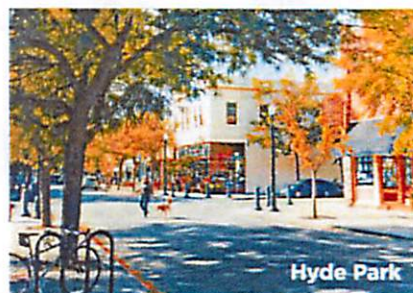
POPULATION: 236,634

THERE ARE UNSPOKEN rules in the Boise area: Don't reveal the location of the huckleberry patches. Keep your morel mushroom finds under wraps. Don't say too much about the hot springs you visit. Overall, keep Boise a secret.

But the secret is out.

A solid job market, quality health care and low crime rates—as well as earthy connections to nature—helped land Boise on a slew of top 10 lists in the 2010s. By the time the pandemic hit, transplants had flocked to the high desert in search of wide-open spaces, or to take a short drive out of town to hit the ski slopes or go for hikes. Even within the city you can enjoy nature, as kayaking and fly-fishing are favorite activities on the Boise River.

Boise's small-town vibe comes with some big-city perks, including symphonies, concerts and a restaurant run by a James Beard Award winner. Boise State University, across the river from downtown, presents civic events and operates the Osher Lifelong Learning Institute, which engages intellectually curious adults 50 and older with noncredit, college-level programs.



Boise's growth translates into ample opportunities for those still in the job market. Service, education and health care make up a sizable share of the employment sector, while manufacturing companies, including Micron and J.R. Simplot Co., employ large numbers.

With a low unemployment rate, Idaho became one of the first states to report economic recoveries from pandemic losses. But Boise's growth has also brought growing pains, as home prices creep up, meaning this may not be considered an affordable community forever. And development is taking over some of the prized land. But for now, don't be surprised if you encounter chatty locals and warm greetings while visiting. “Boise still has some of that small-town feel,” says longtime resident Fred Blackburn, 70. “I think that's what makes it so special.”

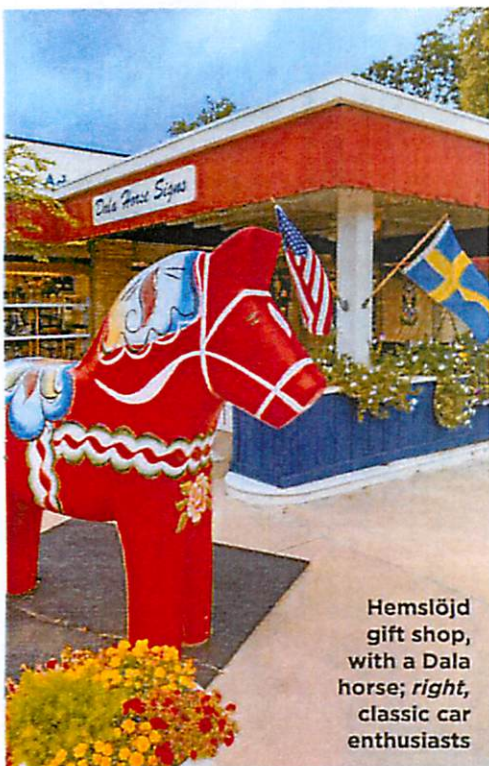
—Carissa Wolf

CHECK THIS OUT

SUNNY DAY LOCATION: The Boise River Greenbelt, a 25-mile walking and biking path that hugs the park-studded river and passes breweries and wineries. **WEEKDAY EVENING HANGOUT:** 8th Street, which is Boise's restaurant row and includes prime opportunities for alfresco dining and people watching. **WHERE TO TAKE VISITORS FIRST:** Chief Eagle Eye Reserve. The Shoshone, Bannock and Paiute tribes once frequented the area to bathe in the thermal pools near dramatic rock outcrops.

Zach Anderson (3)





Hemslöjd gift shop, with a Dala horse; right, classic car enthusiasts

Lindsborg, Kansas

POPULATION: 3,801

THIS TOWN is in the middle of the United States, but spend some time here and you may need to adjust your view of "Middle America." Known as Little Sweden USA, this community was settled by Swedish immigrants in 1869. The biennial Svensk Hyllningsfest (Swedish Honoring Festival) draws some 30,000 visitors over two days with a parade, Swedish folk dancing, a smorgasbord and more.

Art galleries and quaint boutiques dot the town, as does a herd of more than 30 pop art "Dala horses," colorful 4-foot-tall statues decorated by Kansas artists. Featured in the U.S. at the 1939 New York World's Fair, Dala horses are the traditional wooden horses carved in Sweden.

Tourism is vital to the economy,



but officials have worked to attract permanent residents. Underway is the Stockholm Estates housing development, which uses state funds for moderately priced housing.

The 4.5-mile Välkommen Trail runs through town like an artery. It connects Bethany College (established in 1881) and Emerald Lake in the northeast with the downtown, and to the south, it also goes to the Lindsborg Old Mill & Swedish Heritage Museum and the public swimming pool. Near the pool is a new fitness park with 17 exercise stations. City workers make sure the paved trail is maintained—even on

From top: Katie Currid (2), Emily Bengner (2)

Traverse City, Michigan

POPULATION: 15,702

WHEN IT CAME time for Fred Anderson to retire, he and his wife headed north from Lansing to Traverse City. "It offers a lot of variety in entertainment, coffee shops and two wonderful independent bookstores," says Anderson, 72. "A lot of towns way bigger don't have any independent bookstores."

Traverse City also boasts an opera house, which hosts events beyond music, including arts education programs and comedy shows. Anderson has enjoyed frequenting the senior center and looks forward to the new building that is under construction and will greatly expand the center's size. He also walks through the Village at Grand Traverse Commons—a development of shops, galleries and restaurants—then heads to a coffeehouse. There's also a "tremendous"

local library, he says, and three whiskey distillery tasting rooms near his house. "I can go days without moving my car."

Traverse City is also known as the Cherry Capital of the World, with a climate conducive to growing the fruit. An annual cherry festival celebrates this local delicacy. And there are other natural wonders. Sleeping Bear Dunes National Lakeshore comprises 64 miles of shoreline, while the Pierce Stocking Scenic Drive offers views from hundreds of feet above the water. "The same things that make this area a premier vacation and travel destination," says Mike Kent, spokesman for Traverse City Tourism, "are the same things that bring people here to retire." —Julie Halpert

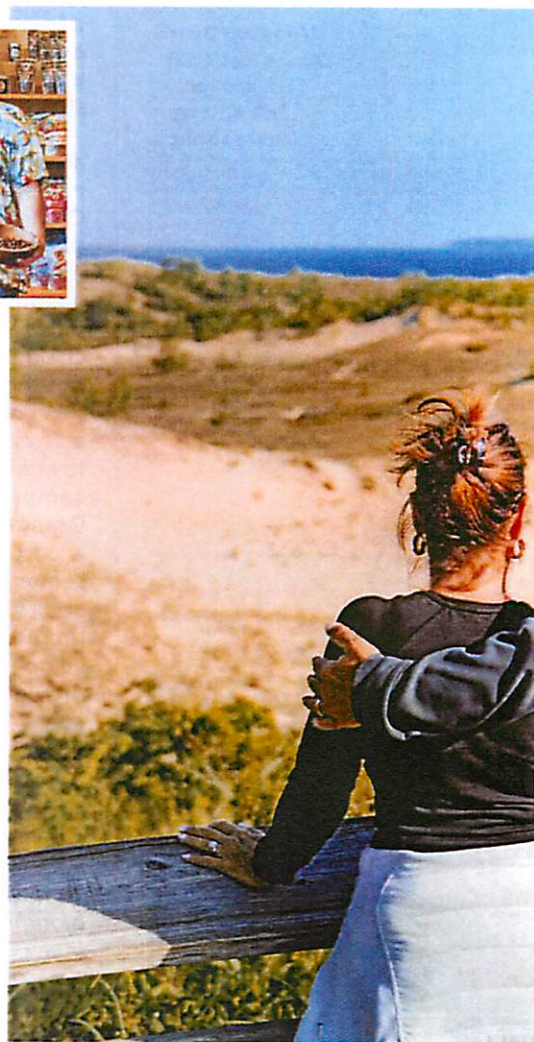


CHECK THIS OUT

SUNNY DAY LOCATION: Clinch Park Beach, a popular waterfront spot with over 1,500 feet of sand, just a few blocks from downtown.

WEEKDAY EVENING HANGOUT: Chateau Chantal winery, which offers lovely views of both the east and west bays.

WHERE TO TAKE VISITORS FIRST: Cherry Republic, a downtown shop that attracts throngs of visitors with its free samples of delicious chocolates and cherry-themed snacks.



snowy and icy days—because residents rely on it so heavily. If you don't have a bike, you can borrow one as part of the city's new bike-share program.

Lindsborg also has its own community hospital, which is part of a larger regional health system, and a senior center with health programs. "They have a huge senior care philosophy," says resident Mike Goodier, 75. "It's going to be easy to transition from our condo to whatever kind of housing and care comes next." —Mike Snider

CHECK THIS OUT

SUNNY DAY LOCATION:

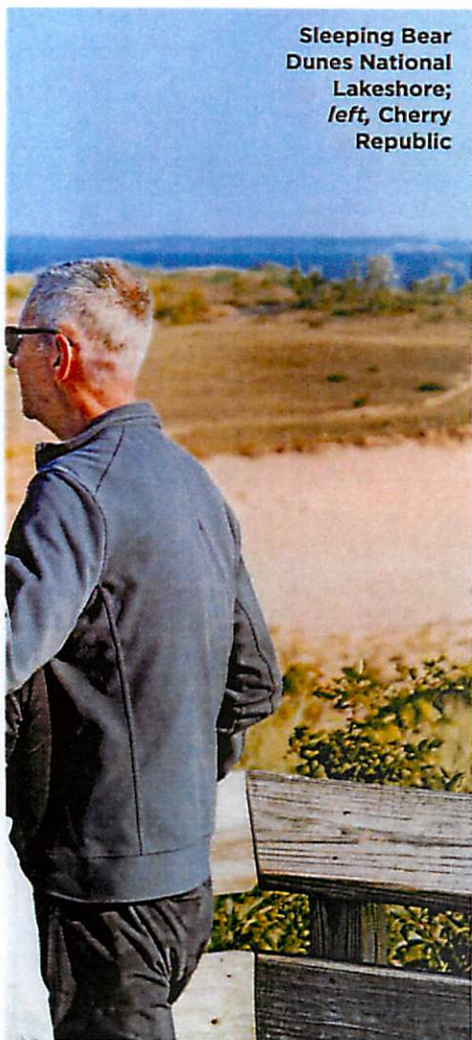
Coronado Heights, with an expansive view of the Smoky Valley. It's a favorite spot for picnics and kite flying.

WEEKDAY EVENING HANGOUT: Spelbok Games & Comics, which hosts board game nights.

WHERE TO TAKE VISITORS FIRST: Small World Gallery, which displays photos by National Geographic's Jim Richardson.

Adam Hester (2)

Sleeping Bear Dunes National Lakeshore;
left, Cherry Republic



Shops on Main Street; below, LaVonne Blok sells farm-grown items at a market.

Orange City, Iowa

POPULATION: 6,286

DUTCH-INSPIRED storefronts with swooping rooflines and colorful shutters. Coffee shops bursting with pastries and conversation. A central park where children run and play among reproduction windmills and beds of tulips. What sounds like the set of a Hallmark movie is life here.

In 1869, settlers came to this area in search of rich farmland. They named it after the royal House of Orange. Today, Orange City still swells with charm, but it is also a modern community. The corporate headquarters for Diamond Vogel paint and the Pizza Ranch restaurant chain are located here, as is a small but thriving liberal arts college.

All of this means that Orange City enjoys amenities that other small towns may lack, including access to comprehensive medical care. The Orange City Area Health System is part of a network that includes senior living facilities. Condos for adults not ready for traditional retirement housing also have been developed. "The continuum of care we provide—from birth care to senior



care—draws all kinds of people to live, work, raise kids and retire here," says CEO Marty Guthmiller.

Cindy Jacob moved to the area with her husband in 2022 after one of their children landed here. "Everything we need is within 2 miles of our house," Jacob says. The average commute time is 7.3 minutes, according to Vibrant Life, the community's campaign to attract new residents. A public ride service is available for those who need transportation assistance. "This is a terrific choice for those looking for a place to land in their later years," Jacob says.

Orange City's best-known attraction is the Tulip Festival, an annual celebration of the town's Dutch heritage. For three days in May, the downtown is filled with parades, shows, food vendors and locals dressed in traditional clothing, plus about 50,000 tulips in bloom.

—Carrie Truesdell

CHECK THIS OUT

SUNNY DAY LOCATION: Puddle Jumper Trail, where you can take a stroll or ride a bike along a 2-mile scenic path, with access to a new park that includes a playground and fountains for the kids.

WEEKDAY EVENING HANGOUT: Onstage Orange City, a live music event at Windmill Park on Wednesdays in the summer. Styles include oldies and jazz. **WHERE TO TAKE VISITORS FIRST:** Tulip Town Bulb Co., which in spring has beautiful blooms imported from the Netherlands. You can also order bulbs.

Russellville, Arkansas

POPULATION: 29,133

ARKANSAS PROUDLY calls itself the Natural State, and this town is surrounded by beauty and recreational areas, including Lake Dardanelle, a 34,000-acre reservoir used for fishing and boating.

Through the middle of town runs Arkansas Highway 7, officially designated a National Forest Scenic Byway, whose northern section has often been ranked among the most beautiful roads in America.

Drives of less than an hour lead to either the Ozark-St. Francis National Forests or the Ouachita National Forest, both million-acre-plus tracts of mountainous woodland with scores of recreational opportunities ranging from developed campsites and picnic spots to rugged wilderness areas.

Back in the city, Russellville's downtown encompasses streets lined with attractive brick storefronts dating from its early days as a railroading and agricultural center. Tom Neumeier, 71, a retired music-store owner, appreciates "art walks and concerts that we have at the old depot." The area is undergoing a more than \$20 million streetscape project that will improve accessibility. Neumeier also lauds the Center for the Arts, showcasing local talent and traveling productions in a striking glass-fronted building on the campus of the local high school—"a really nice place for concerts and plays."

Danielle Housenick, executive director of Main Street Russellville, emphasizes the sense of community. "We want to help our neighbors," she says. When a fire destroyed a legendary restaurant (even Elvis visited!), "we had benefit events set up for the employees."

CHECK THIS OUT

SUNNY DAY LOCATION: *Bona Dea Trails and Sanctuary, with miles of routes through woods and fields.* **WEEKDAY**

EVENING HANGOUT: *CJ's Butcher Boy Burgers. Get some tasty takeout to enjoy at a picnic table at Lake Dardanelle State Park.* **WHERE TO TAKE VISITORS FIRST:** *Rotary Ann Overlook, with a spectacular vista of the hills and valleys of the Ozarks.*

Just north of downtown, Arkansas Tech University has grown to become one of the state's largest institutions of higher learning. Its musical events, lectures and art shows are mostly free and open to the public.

For a spectacular way to end a day, head south less than 10 miles to Mount Nebo State Park, which sits atop a mesa rising dramatically over the Arkansas River Valley. Cabins and other features here were built by the Civilian Conservation Corps in the 1930s, and more than 14 miles of trails wind around the 1,350-foot summit. The most popular spot on Mount Nebo is Sunset Point, on the western edge. The vista encompasses a seemingly endless expanse of forest and hills, and when the sun touches the horizon, the blaze of color can be breathtaking. —Mel White



Top, "Mr. Conductor" statue at the Russellville train depot; above, Arkansas Tech's Thone Stadium at Buerkle Field

Stephen Davies (3)

Lake Dardanelle



LOOKING FOR BIG-CITY LIFE?

AUSTIN, TEXAS

POPULATION: 974,447



Massive events like the South by Southwest festival draw

visitors from around the world, but locals still revel in smaller, quirkier events like the annual ABC Kite Fest and the Eeyore's Birthday Party celebration.

Traffic in Austin is notoriously bad, but the city's Senior Transportation Program service takes residents age 60 and over to medical appointments and senior centers for free—and anywhere in the city limits for a few dollars. "I can pretty much get everything I need within 10 minutes of where I live," says Enedelia Obregón, 66. And with so many cultural events, "if you're bored, it's because you choose to be bored." —Kellie Bartlett

PORTLAND, OREGON

POPULATION: 635,067



City planners prioritize pedestrians and bicyclists, while a robust public transit system includes streetcar, light-rail and bus systems. "We're trying to create complete communities without needing to get in a car multiple times," says Alan DeLaTorre, an urban gerontologist.

Zoning changes have provided new housing sources for older residents, with more accessory dwelling units on many residential lots, as well as cottage clusters.

Donna Zerner, 63, moved here from Colorado nine years ago and appreciates the culture. "This place really inspires creativity. Everyone we met was doing something weirdly artistic." —Amy Souza



Concord, New Hampshire

POPULATION: 44,503

DON'T BE FOOLED by the slow traffic and friendly atmosphere. Concord is a vibrant community. And of particular appeal: It has a thriving job market for older people.

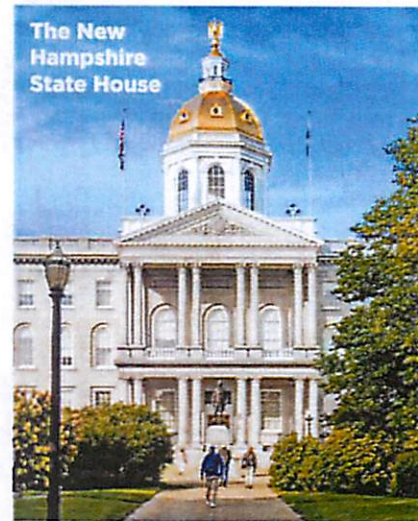
"It's a demographic employers are taking a much closer look at because they're realizing there's dependable, experienced talent out there," says Tim Sink, president of the Greater Concord Chamber of Commerce. Some of the major employers include Concord Hospital, the state government, Northeast Delta Dental and the Concord School District.

When not working, residents of this leafy city can enjoy concerts, comedy, dance and theater at the Capitol Center for the Arts, channel their inner astronomer at the McAuliffe-Shepard Discovery Center, or hit the hiking trails at the Susan N. McLane Audubon Center. The refurbished Main Street shopping area boasts expanded sidewalks and public art installations. Head downtown for restaurants, shops—including a large independent bookstore—and art galleries. Red River Theatres offers first-run,

independent and classic movies in a state-of-the-art facility—complete with a cafe. During the summer, free concerts are held in parks throughout the city.

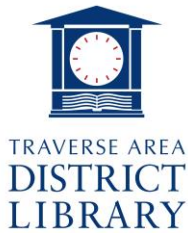
"Concord is small enough to be a neighborly place, yet has all the services and stores that you need," says Dan Wise, 68, who has lived here since 1993. "It is sophisticated without putting on airs."

—Jaimie Seaton



CHECK THIS OUT

SUNNY DAY LOCATION: White Park, a 25-acre park with walking trails and a pond used for ice-skating in winter. **WEEKDAY EVENING HANGOUT:** The Barley House, known for its hearty and reasonably priced menu and trivia nights, which draw a multigenerational crowd. In warmer weather, enjoy the outdoor seating. **WHERE TO TAKE VISITORS FIRST:** The New Hampshire State House, now 200-plus years old, with the oldest legislative chambers in continuous use in the U.S. Group tours can be booked online.



RESOLUTION

Supporting Library Millage Ballot Question

February 15, 2024

WHEREAS, MCL 397.183 authorizes district libraries to impose and levy ad valorem property taxes for district library purposes on the taxable value of property in the district in an amount not to exceed 4 mills if approved by a majority of the qualified electors voting on the question; and

WHEREAS, in 1996, the Traverse Area District Library electors approved a Library Millage of 1.1 mills for the purpose of providing library funds for the Traverse Area District Library; and

WHEREAS, in 2016, the Traverse Area District Library electors approved a renewal of the previously approved millage at 0.9548 mills, which was the amount the previously approved millage had been reduced to as a result of the “Headlee Rollback” (the “2016 Millage”); and

WHEREAS, the 2016 Millage has been reduced further to .9044 mills; and

WHEREAS, the Traverse Area District Library Board wishes to obtain voter approval to levy up to the amount of the previously approved millage of 1.1 mills beginning with the 2024 levy instead of and as a replacement for the 2016 Millage for the purpose of providing funds for all district library purposes authorized by law for a period of 10 years; and

WHEREAS, it is necessary and desirable to submit the Library Millage proposal to the Traverse Area District Library’s electors at the regular election to be held on August 6, 2024 (the “August Election”); and

WHEREAS, in order for the Library Millage proposal to be submitted at the August 2024 Election, it is necessary for the Board to adopt and certify the wording of the Library Millage to the County Clerks of Grand Traverse County and Leelanau County, State of Michigan as required by the Michigan Election Law and the District Library Establishment Act, MCL 397.185(2);

NOW, THEREFORE, BE IT RESOLVED that the Traverse Area District Library Board heartily supports the following millage ballot question language to be placed on the August 6, 2024 election ballot to be submitted to a vote of the qualified electors of the Traverse Area District Library:

TRAVERSE AREA DISTRICT LIBRARY

MILLAGE PROPOSAL

This proposal is to restore the full amount of the 1996 millage that was approved by the voters in the amount of 1.1 mills beginning with the December 2024 tax levy in order to provide funds for the Traverse Area District Library for the next 10 years.

For the purpose of providing funds for the Traverse Area District Library for all district library purposes authorized by law at an increased millage level, shall the previous voted annual tax rate which may be levied against all taxable property within the Traverse Area District Library district, Grand Traverse County, and a portion of Leelanau County, Michigan, be increased and shall the Traverse Area District Library be authorized to levy up to 1.1 mills (\$1.10 per \$1,000 of taxable value) as a new, additional millage annually for 10 years, beginning 2024 through 2033, inclusive?

If approved and levied in full, this millage will generate an estimated \$8,020,750.00 in revenue for the Traverse Area District Library in the first calendar year of the levy (2024).

By law, a portion of the millage may be disbursed to other governmental entities that capture property taxes within their jurisdictions. These are the Grand Traverse County Brownfield Redevelopment Authority, Grand Traverse County Land Bank Authority, and the Leelanau County Brownfield Redevelopment Authority.

- Yes
- No

1. If the proposition is approved, the Traverse Area District Library shall not levy the 2016 Millage beginning with the 2024 levy for the remainder of its term.
2. All Public Officials of Grand Traverse County and Leelanau County, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, are requested to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters within the Traverse Area District Library district at the election to be held within the territory of the Traverse Area District Library, on Tuesday, August 6, 2024, including publishing the notice of the election and the close of registration in the manner required by law and the District Library Establishment Act.

3. The President is authorized to make any non-substantive changes to the proposed ballot language or notices authorized by this Resolution if changes are requested by the County Clerks or other person or entity authorized by law and said changes comply with the Michigan Election Law and are consistent with the law governing district libraries.

Motion to adopt the resolution was introduced by: _____

And supported by: _____

Motion adopted Yes / No _____
(date)

M. Vickery, Board Secretary

BOARD MEMO

TO: TADL BOARD

FROM: MICHELE P HOWARD, MILS

SUBJECT: REQUEST FOR PROPOSALS FOR CARPETING

DATE: 2/15/2024

Bret Boulter has been investigating replacing areas of our carpet that are very worn and could possibly be a hazard. While we had initially thought this would be within my spending limit, it is estimated to be over \$35,000.

I am requesting the Board approve putting out a Request for Proposals for replacement carpeting in a few specific areas on the first and second floors, including the first floor lobby.

BOARD MEMO

TO: TADL BOARD
FROM: MICHELE P HOWARD, MILS
SUBJECT: 2023 YEAR IN REVIEW
DATE: 2/15/2024

This year has been another wonderful year for TADL. Our strategic plan continues to guide our decisions about programming and our community has responded positively. A complete list of accomplishments is attached this the February Board agenda. It's quite an impressive list.

Below I have used the years 2019, 2021, and 2023 for comparison that show pre-pandemic, mid-pandemic, and the most current year statistics.

Measurable	2019	2021	2023
Physical Circulation	1,092,936	732,564	1,028,757
Electronic Books/Audio/Video	222,646	278,715	319,280
Programs held	1,302	964	2,227
Program Attendance	39,468	18,581	44,539
Number of Library Visits:	568,791	286,317	359,451
Number of Print Materials:	220,257	234,698	239,979
Bookmobile Miles	0	0	1,678

Incidents

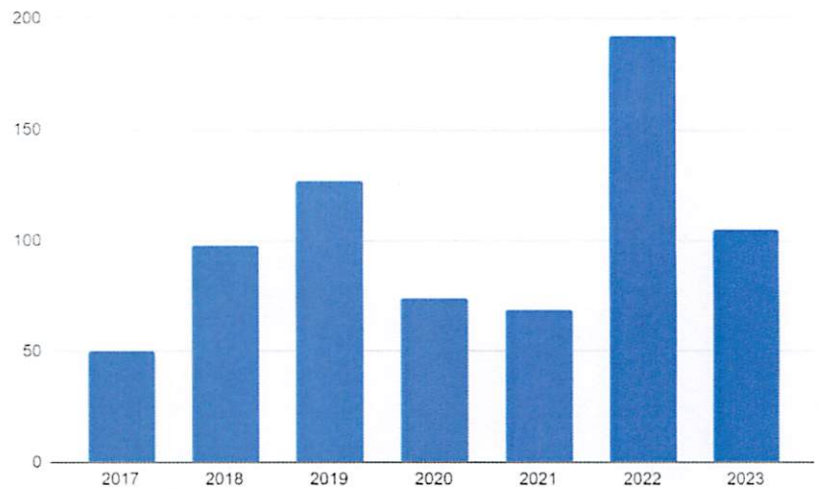
History:

2017 - November Safe Harbor Open

2020 - 2021 - Closed March 1 - June due to Covid; November - March 2021 Due to Covid

2022 - TADL contracts with STT Security

2023 - Jubilee House Opens.



	2016	2017	2018	2019	2020	2021	2022	2023
January	11	3	11	29	11	3	28	14
February	7	3	12	14	20	2	34	13
March	6	5	4	19	14	6	44	12
April	5	2	7	7		4	25	11
May	1	3	1	4		0	6	3
June	3	6	4	9		0	4	5
July	1	2	12	10	2	6	1	5
August	3	1	4	10	5	3	4	4
September	1	5	3	4	6	4	7	3
October	2	0	5	5	12	3	5	11
November	2	3	15	12	4	22	15	13
December	5	17	20	4	0	16	19	11
Totals	47	50	98	127	74	69	192	105

Highlighting is the months Safe Harbor is open.

Traverse Area District Library

	2022				2023				Variance of Annual Actual	% Incr.
	Final Budget	Actual	'22 Variance	% Used	Final Budget	Actual	'23 Variance	% Used		
Revenue										
Property Taxes/Pilt	\$5,357,528.00	\$5,357,525.39	-\$2.61	100%	\$5,661,131.35	\$5,661,131.35	\$0.00	100%	\$303,605.96	6%
Grants - Federal/State/Other	\$60,646.00	\$60,642.90	-\$3.10	100%	\$67,201.79	\$67,201.79	\$0.00	100%	\$6,558.89	11%
State Aid Grant - TADL / TBL	\$145,968.00	\$145,966.17	-\$1.83	100%	\$149,300.82	\$149,300.82	\$0.00	100%	\$3,334.65	2%
Penal Fines	\$160,312.00	\$160,312.24	\$0.24	100%	\$179,251.41	\$179,251.41	\$0.00	100%	\$18,939.17	12%
Fees/Services & Patron Fees	\$58,455.00	\$73,626.34	\$15,171.34	126%	\$75,310.92	\$77,056.72	\$1,745.80	102%	\$3,430.38	5%
Sales & Rentals	\$39,125.00	\$39,056.79	-\$68.21	100%	\$36,830.21	\$40,211.37	\$3,381.16	109%	\$1,154.58	3%
Interest & Gains/Losses	-\$79,230.00	-\$58,380.09	\$20,849.91	74%	\$89,039.81	\$116,731.44	\$27,691.63	131%	\$175,111.53	-300%
Donations/Contributions	\$95,108.00	\$95,140.06	\$32.06	100%	\$57,791.63	\$69,762.85	\$11,971.22	121%	-\$25,377.21	-27%
Misc Revenue & Reimbursements	\$1,634.70	\$1,634.78	\$0.08	100%	\$19,796.20	\$19,960.09	\$163.89	101%	\$18,325.31	1121%
Transfer In	\$114,173.30	\$114,173.30	\$0.00	100%	\$0.00	\$0.00	\$0.00	0%	-\$114,173.30	-100%
Revenue Total:	\$5,953,720.00	\$5,989,697.88	\$35,977.88	101%	\$6,335,654.14	\$6,380,607.84	\$44,953.70	101%	\$390,909.96	7%
Expense										
Personnel										
Salaries & Wages	\$2,569,050.70	\$2,564,238.81	\$4,811.89	100%	\$2,660,000.00	\$2,648,908.97	\$11,091.03	100%	\$84,670.16	3%
Social Security/Medicare	\$71,900.00	\$65,781.20	\$6,118.80	91%	\$75,000.00	\$68,326.84	\$6,673.26	91%	\$2,545.64	4%
Health Benefits	\$412,384.00	\$406,037.69	\$6,346.31	98%	\$417,000.00	\$407,281.10	\$9,718.90	98%	\$1,243.41	0%
401K & MERS DC Contribution	\$281,300.00	\$271,158.80	\$10,141.20	96%	\$307,834.90	\$283,503.60	\$24,331.30	92%	\$12,344.80	5%
MERS DB Unfunded Liability	\$234,173.30	\$234,173.30	\$0.00	100%	\$120,000.00	\$120,000.00	\$0.00	100%	-\$114,173.30	-49%
Worker's Compensation / UIA	\$8,500.00	\$8,192.94	\$307.06	96%	\$8,000.00	\$7,767.20	\$232.80	97%	-\$425.74	-5%
Personnel Total:	\$3,577,308.00	\$3,549,582.74	\$27,725.26	99%	\$3,587,835.00	\$3,535,787.71	\$52,047.29	99%	-\$13,795.03	0%
Supplies										
Operating & Maintenance Supplies	\$238,556.00	\$209,722.48	\$28,833.52	88%	\$261,916.00	\$195,110.80	\$66,805.20	74%	-\$14,611.68	-7%
Materials: Books/Media/Other	\$699,413.00	\$622,783.41	\$76,629.59	89%	\$761,326.00	\$679,468.85	\$81,857.15	89%	\$56,685.44	9%
Supplies Total:	\$937,969.00	\$832,505.89	\$105,463.11	89%	\$1,023,242.00	\$874,579.65	\$148,662.35	85%	\$42,073.76	5%
Other Services and Charges										
Professional & Contractual Svcs	\$223,531.00	\$205,982.77	\$17,548.23	92%	\$269,664.70	\$247,491.75	\$22,172.95	92%	\$41,508.98	20%
Advertising & Outreach	\$15,250.00	\$14,931.56	\$318.44	98%	\$32,000.00	\$26,812.09	\$5,187.91	84%	\$11,880.53	80%
Insurance & Bonds	\$35,635.00	\$32,135.60	\$3,499.40	90%	\$25,900.00	\$25,769.37	\$130.63	99%	-\$6,366.23	-20%
Building Maintenance & Utilities	\$468,710.00	\$455,987.69	\$12,722.31	97%	\$539,616.00	\$464,794.49	\$74,821.51	86%	\$8,806.80	2%
Communications	\$27,980.00	\$26,160.67	\$1,819.33	93%	\$30,000.00	\$23,448.31	\$6,551.69	78%	-\$2,712.36	-10%
Education & Travel	\$107,236.00	\$97,802.94	\$9,433.06	91%	\$119,011.30	\$115,768.90	\$3,242.40	97%	\$17,965.96	18%
Member Library Allocations	\$639,000.00	\$639,000.00	\$0.00	100%	\$648,437.00	\$648,437.00	\$0.00	100%	\$9,437.00	1%
Misc & Property Tax Reimb	\$6,800.00	\$3,167.78	\$3,632.22	47%	\$5,250.00	\$5,199.16	\$50.84	99%	\$2,031.38	64%
Other Services and Charges Total:	\$1,524,142.00	\$1,475,169.01	\$48,972.99	97%	\$1,669,879.00	\$1,557,721.07	\$112,157.93	93%	\$82,552.06	6%
Capital Outlay										
Capital Assets	\$43,600.00	\$42,824.53	\$775.47	98%	\$45,000.00	\$16,290.00	\$28,710.00	36%	-\$26,534.53	-62%
Capital Outlay Total:	\$43,600.00	\$42,824.53	\$775.47	98%	\$45,000.00	\$16,290.00	\$28,710.00	36%	-\$26,534.53	-62%
Expense Total:	\$6,083,019.00	\$5,900,082.17	\$182,936.83	97%	\$6,325,956.00	\$5,984,378.43	\$341,577.57	95%	\$84,296.26	1%
Report Surplus (Deficit):	-\$129,299.00	\$89,615.71			\$9,698.14	\$396,229.41			\$306,613.70	

End of Year Investment Balance

	2022	2023	'23 Gains
Money Market	\$51,551.59	\$51,556.75	\$5.16
Multi-Bank Securities	\$315,284.91	\$327,486.46	\$12,201.55
Fifth Third	\$2,219,373.08	\$2,306,925.06	\$87,551.98
MI Class	\$405,641.17	\$466,611.14	\$60,969.97
	\$2,991,850.75	\$3,152,579.41	\$160,728.66

End of Year Fund Balance

	2022	2023	Variance
General Fund (101)	\$1,625,623.36	\$2,021,443.74	\$395,820.38
Lewis Trust (155)	\$24,707.59	\$25,757.76	\$1,050.17
Public Improvement (445)	\$1,376,673.28	\$1,210,326.52	-\$166,346.76
	\$3,027,004.23	\$3,257,528.02	\$230,523.79

ACHIEVEMENTS



Purposeful Partnerships

EBB - Community Garden Project
KBL - Kingsley schools March Reading Month
Library cards for TCAPS students
Library cards for GTA students
Northwest Ed Student Volunteers
Write Michigan
Traverse Bay Children's Advocacy Center
TC Dance Project
Sonder DEI
Traverse Heights Neighborhood Meeting
Traverse Area Historical Society
Grand Traverse Genealogical Society
The Grand Traverse Band of Ottawa and Chippewa Indians (returning church records microfilm)
NEA Big Read
Parallel 45 Theatre
Grand Traverse Audubon Club
Senior Center Network
Habitat for Humanity
SCORE
Interlochen Public Radio
Tusen Takk Foundation
The Early On program w/TCAPS
KBL - Great Start collaborative 5toONE - Peace Meal Solidarity program
LWV-GTA - League of Women Voters - Grand Traverse Area
Traverse Symphony Orchestra (TSO for Tots)
KBL: Storytime themes coordinate with the Kingsley Farmers Market weekly theme
UpNorth Prevention
Paws at the Library Storytime Event
Paws at the Library 2024 Calendar
Earth Day themed Makerfest with Recycle Smart
Kingsley Food Pantry
Senior Center Current Events Discussion Group
Inland Seas
Embody TC



Innovative Engagement

Holiday Video "Read Around the District"
Community Conversations Series 2022
Bookmobile
Bookmobile went to TCAPS outreach stops (Blair & Kings Court)
Refer a Friends Contest
"Golden Ticket" surprise swag winners
Bookmobile at GTA Open House
Banned Books Trivia Night at Right Brain Brewery
Knit in Public Day
Staff Picks Book Section for Check-out
Staff Pumpkin Contest
Handed out over 2000 packets of seeds from the seed library
Poets' Night Out
Craft Kits for all ages
Chili Cook-Off
Puzzle Tournament
Tilt Think Improve event
EBB - Board Game Night for Teens
Cooking for Teens
Promotional Tent and Tablecloth that coordinates with the Bookmobile
Winter Library Reading Challenge
KBL - Bake and Tell Challenge
Bookmobile First Birthday Party
First ever Mini Golf event
KBL - Agnes's Picks (local musician performance sharing)
Teen Nerf Battle
Cosplay event
More short videos explaining library services (on website and on youtube channel)
Wellness Workshops: Career Empowerment, Self-Care Massage, TaiChi, Yoga Therapy
A Book Can Save a Life t-shirt for Banned Books Week
Knit in Public Day
Pet Rock Craft Kit
YS - International Games Weekend celebration
YS - Veterans Day 'thank you' card making program
Local History Collection Displays
History of the Library in GT Area Timeline Celebration
Silent Reading Book Club
Kids/Family Yoga
Mindful Storytime for Children
Meditation



Inclusive Space

1st audio version of TADL Newsletter 2022
Video screen 'event display' over book return
Started Closed Captioning many TADL youtube videos
New, more accessible events and reservations calendar system
EBB - added shelving to improve access to materials
Juneteenth Celebration hosted by Northern MI E3
Community Conversations: Addiction and Recovery
Staff began including pronouns on name tags and correspondence, if desired.
New website is assistive device friendly
Community Conversations: AAPI Heritage Celebration
Queer Tales Book Club
Inclusive Gaming program
Staff attended Mental Health First Aid Course
Host Senior Center Hobby Group
25th Birthday on Woodmere & 155 Years of Library Service Celebration
25th Birthday on Woodmere & 155 Years of Library Service Celebration - Live streamed
Great Decisions current event discussions



Targeted Outreach

Curbside services Video "Rock Around the Clock w/TADL"
Pride Carnival & Love Notes Board
Juneteenth Celebration
TBL - Large Print calendars
TC New Tech pitch
Veterans Expo
Parkinson's Forum
Summer Library Challenge promotional video "I'm a Shark" sent to TCAPS and regional elementary schools
Bookmobile at GTA Open House
Book Bike at Downtown Sara Hardy Farmers Market
Senior Center Network
Postcard sent to all "new movers" to the county
World Sight Day
Library Card Sign-up Month
Community Conversations: Grief
Career Tech Center
Fundraising promotion in Traverse Magazine: TC Gives issue
Forest Area School (Kindergarten and 1st grade) - World Read-Aloud Day
Info table at the Butterfly Foundation Trail Clean-up event

New Sight & Sound library card design
New shelving in the bookmobile
Ads and QR codes at the BATA stop(s)
Increased check-out/hold limits
Computer & Digital Literacy education at senior facilities
New TBL sign
Land Acknowledgement sign
Giveaway literacy bag for young teens at the Kingsley Food Pantry
Books from Birth Campaign

Last updated 1-16-2024

BOARD MEMO

TO: TADL BOARD

FROM: MICHELE P HOWARD, MILS

SUBJECT: BOARD RETREAT

DATE: 2/15/2024

The topic of a board retreat has generated a lot of discussion. Below is a sample agenda based on input from Board members.

1. Discussion

- a. Homeless Shelter Issues
- b. Millage
 - 1. Yes Committee Progress
 - 2. Pass: Plans for increased funding (useable in Yes Committee Campaign)
 - 3. Fail: Plan to go back to the ballot
- c. Literacy Focus 2024
 - 1. Facts in TADL Service Area
 - 2. Commitment to Support/Address
- d. Future of Public Libraries/Spaces
 - 1. Common issues in all libraries
 - 2. Technology's Role & Makerspaces
 - 3. Historical Preservation
 - 4. Limits of TADL resources
- e. Anchor Institutions and Public Health

Additionally, I would like to proposed, based on Trustees suggestions, to cancel the retreat and instead focus on specific topics at future Board meetings. Additionally, I think we should plan a retreat for 2025 to serve as the Kick Off for the next Strategic Plan.

Discussion Topics:

February	Homeless Shelter
March	Reading Month- TADL and Regional Literacy
April	Technology of the Future in Libraries
May	SWOT analysis of Future Libraries
June	Facilities and future needs
July	no meeting
August	Millage Results and Moving Forward
September	Historic Preservation
October	Public Health and TADL
November	Budget Hearing
December	Budget Adjustment