

## **BOARD MEETING MINUTES: April 2, 2024**

### **In-person and via Zoom**

**Present:** Marika BeVier, Pam Ward, Jud Barclay, Megan Holtrey, Kathy Kelto, Amy Shamroe, Charlene Lutes, Reba Leiding, Meagan Belden, Richard Siders, Bryce Hundley (guest)

**Absent:** Donna Hornberger, Kerri Moses, Michele Howard (TADL)

The meeting was called to order at 12:00 p.m.

#### **Minutes Approved:**

Amy moved to approve the March board meeting minutes. Kathy seconded. Motion carried.

#### **President's Report**

- Jud introduced Bryce Hundley who is observing and considering serving as a board member – Treasurer 2024-2025.
- The board will need to select / elect a vice-president to serve for the 2024-2025 term.

#### **Treasurer's Report**

- Megan reported that our Form 990 has been filed with the IRS.

#### **Finance Committee**

*Committee members: Reba Leiding, Megan (Heator) Holtrey, Donna Hornberger*

- No report.

#### **Budget Committee**

*Committee members: Megan Holtrey, Donna Hornberger, Jud Barclay*

- No report.



## **Media and Book Sales**

*General Committee Chair: Meagan Belden*

- Jud reported that work has progressed toward the Classical CD sale, held on Saturday, April 20.
  - Jud has coordinated with IPR for PSA announcements. Each bag will include 20 CDs for \$10 / \$5 for members. Purchase will receive a free cookbook.
  - Volunteers will be separated into 2 shifts, with the following positions: room monitor, membership and cashier. Set up will be Friday 4-6pm, tear down after the sale on Saturday. (No additional volunteers needed.) Marika will create online sign-up form and include with this week's email newsletter.
  - Purchases will be tracked carefully.

## **Membership**

*Committee members: Jud Barclay, Marika BeVier, Megan (Heator) Holtrey, Kerri Moses, Pam Ward*

- Marika reported that the email newsletter will be distributed to our list this week: CD Sale, Seeking Board Members, Book Sorter Recruiting, Save the Date for Annual Meeting & Spring Book Sale.

## **Publicity / Fundraising**

*Publicity Committee members: Amy Shamroe, Marika BeVier*

*Fundraising Committee members: Amy Shamroe, Jud Barclay, Kathy Kelto, Pam Ward; Marika BeVier – as needed*

- Publicity: Amy reported that she has prepared classical CD sale promotional materials. Annual Meeting promotion materials are also in progress.
- Fundraising: No report.

## **Correspondence**

*Rick Siders*

- Rick reports no correspondence.



## **Policy Committee**

*Committee members: Charlene Lutes, other?*

- Charlene reported that in page 4 of Financial Controls, we are striking item #6 for Membership

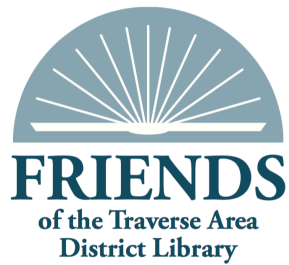
## **Nominating Committee**

*Committee members: Kerri Moses, Charlene Lutes*

- Bryce will be taking the Treasurer position, but two additional at-large seats are available. A blurb will be included in the upcoming email newsletter. Kerri and Charlene will meet with individuals who express interest.

## **Ongoing Business**

- Classical CD Bag Sale: Saturday, April 20, 9am-4pm (details above).
- Friends of Michigan Libraries "Friends of Friends" Meeting (35-50 people): Tuesday, May 14.
  - Reba will represent our group on the Michigan Friends board. (She will be joining the association.)
  - 9:30-10:00am: registration / refreshments provided by our group (Jud coordinating)
  - 10:00am-4:00pm: meeting led by Friends of Michigan Libraries representatives
  - Registration information will be shared when it is available – April 6.
- Annual Meeting – Wednesday, May 15
  - Committee will gather in the next few weeks to finalize details: Megan H, Amy S, Marika, Jud, Donna
  - Meeting structure will be similar to 2023 - Stories from our Friends: Amy Shamroe will be one participant. Amanda S from IPR. One more participant is needed.
  - Jud is coordinating the provide refreshments
- TADL Millage
  - Vote will be held August 6.
  - The "Yes Committee" should not be a part of the Friends. The Friends can be on and donate to the Yes Committee (that's encouraged) but they should be separate entities.
  - Friends can donate up to 20% of their annual budget to the Yes Committee. See this [IRS link](#).
  - Our Board should serve as advocates for the millage (word of mouth, post signage, letters to



editors, etc.).

### **New Business**

- None

### **TADL Representative Report:**

- Michele absent but provided an email update.
- National Library Week is the week of April 7.

Charlene moved to adjourn, Amy supported. The meeting was adjourned at 12:52 pm.

Submitted by Marika BeVier

### **Important 2024 Dates**

April 20: Classical CD Bag Sale

May 7: FOTL Board Meeting

May 15: Annual Membership Meeting

June 4: FOTL Board Meeting

June 6-9: Spring Book Sale

### **Handouts:**

March - Financial Report