



Board of Trustees Regular Meeting MINUTES

Thursday, February 16, 2023 at 3:00pm
McGuire Community Room
610 Woodmere Ave., Traverse City, MI 49686

1. **Call to Order**

The meeting was called to order by President Odgers at 3:03pm. Present were: Odgers (President); Pakieser (Vice President); Wescott (Secretary); Vickery, Deyo, and Jones (Trustees). Sullivan (Treasurer) was absent. Also present were: Morey (Assistant Director for Technology filling in for Director Howard's absence); Baldwin (Finance and Human Resources Manager); and Carpenter (Staff).

2. **Pledge of Allegiance**

All members in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

3. **Approval of the Agenda**

It was MOVED by Jones, SUPPORTED by Pakieser, to approve the agenda as presented. Motion CARRIED.

4. **Public Comment**

President Odgers opened the floor for public comment. There was none.

5. **Consent Agenda**

- a. *Approval of Minutes - Regular Meeting of January 19, 2023*
- b. *Department Reports*
- c. *Finance and Facilities Committee Report – February 7, 2023*
- d. *Policy and Personnel Committee Report – February 7, 2023*
 1. *Renumber: 7.7 Social Media Policy to 5.7*
 2. *Revision: 4.1 Behavior Policy*
 3. *Revision: 4.6 Public Meeting Room Use Policy*
- e. *Financial Report – Narrative | Expenses | Revenues*
- f. *Member Library Communications – FLPL | IPL | PCL*
- g. *Friends of TADL Report – Donna Hornberger, President*
- h. *Correspondence*

It was MOVED by Jones, SUPPORTED by Pakieser, to remove item a, January 19, 2023 regular board meeting minutes, for an amendment. Motion CARRIED.

It was MOVED by Jones, SUPPORTED by Wescott, to accept and affirm receipt of the Consent Calendar information items b-h. Motion CARRIED.

6. **Items Removed from the Consent Calendar**

It was MOVED by Jones, SUPPORTED by Wescott, to amend a typo in item 5. It reads 'President Jones' and should be 'President Odgers'. Motion CARRIED.

7. **Director Report**

Scott Morey, Assistant Director for Technology, provided the Director report in Director Howard's absence. Morey was excited to see an increase in physical and electronic circulation numbers above pre-pandemic year reports.

In response to Vickery's inquiry regarding the loss of a weekly social worker presence at the library, Morey indicated that Traverse Health Clinic's outreach team now has a walk-up service vehicle in the library parking lot during the same hours the social worker was present. McKenna, Head of Adult Services, added that the library hopes to see the social worker return in 2024 and also that, as part of the new community policing effort in the neighborhood this year, there is a social worker who serves along with Officer Nowland, which are available and are often seen at the library on their regular routes.

In response to Odgers' inquiry about gun violence information following the recent tragic event at Michigan State University, McKenna emphasized that the library has multiple resources and formats to help those with reference and information needs. Morey added that the leadership staff discussed active shooter training for both public and staff. Follow-up plans will ensue pending Howard's return.

8. **Presentation: Dave Mengebier and Alison Metiva, GT Community Foundation**

Dave Mengebier, the President and CEO of the Grand Traverse Regional Community Foundation, provided a background of the Foundation's history, a general discussion of their conservative investment portfolio, and how TADL might benefit from investing through a financial endowment to the Foundation.

A lengthy discussion ensued with a focus on risks and returns. A main concern from trustees was the types of investments made by the Foundation, with several trustees wanting to ensure that they matched the library's ethical boundaries. Zeits (Counsel) clarified that once the library gave funds to the Foundation, they become the Foundation's funds and invested under the Foundation's policies at which point the library has no control over the investment management. Vickery asked the board to look at this investment option as simply a fiduciary tactic to protect and increase funds to use for the library.

9. **Old Business**

a. *Elliot-Larsen Civil Rights Amendment Support Letter*

Vickery noted appreciation for the pause taken to finalize the letter of support before approving signature and to the board for committing to that same standard in future requests. It was MOVED by Wescott, SUPPORTED by Pakieser, to accept and sign the Elliot-Larsen Civil Rights Amendment support letter. Motion CARRIED.

b. *Director Review Update*

Vickery reviewed the methodology used in the past and the desire of the Policy Committee to incorporate survey responses from the leadership staff on the Director's annual evaluation in addition to the review completed by each board member. Vickery did not feel there was sufficient time to compile the responses to complete the review at the March board retreat and noted that whichever month the review would be given it was with the understanding that any compensation increase be retrospective to January 2023 to coincide with other pay changes at the library. After discussion and determination that some members would not be present at the March board meeting, it was unanimously decided that the review would take place in April when all members planned to be present.

10. **New Business**

- a. *Request to allow for alcohol to be served at a TADL hosted Community Foundation Funders Event*
Mengebier explained that Community Foundation Funders Events for funders and local philanthropists are periodic social networking events for attendees to gather and share thoughts and ideas. The library, while serving as a host for the event, would have an opportunity to talk about future plans, projects, and upcoming renovations in the 25-year old building with those in attendance.

Brady noted that she and Howard had already met with Mengebier and Wade from the Community Foundation about funding needs for public bathroom renovations and other projects, and stressed that it would be a good opportunity for the group to learn first-hand what possible grant requests the library might pursue from the Community Foundation.

It was **MOVED** by Jones, **SUPPORTED** by Pakieser, to invite the Community Foundation to use the McGuire Community Room for their meeting and allow them to have wine and beer during the event. Vickery felt that having alcohol at the event put the library in conflict with the drug-free campus policy, however, would support pursuing a liquor license for the occasion at the discretion of the Director. Motion **CARRIED**.

11. Public Comment

President Odgers opened the floor for public comment. The following people addressed the board: Heather Brady, TADL Marketing and Communications Manager, noted in reference to the Community Foundation, that one benefit of funds given to a community foundation is that the donor is more visible to the public.

12. Trustee Comment

Vickery highly recommended a spectacular article from the New York Times called *A Love Letter to Libraries, Long Overdue*.

13. Closed Session (if needed)

A closed session was not needed.

14. Adjournment

With a motion to adjourn by Wescott, supported by Pakieser, President Odgers adjourned the meeting at 4:52pm.

Respectfully submitted,

Approved by board vote on April 20, 2023

V. Carpenter, Recording Secretary

P. Deyo, Board Secretary