



TADL Board of Trustees Finance & Facilities Committee

April 4, 2023

2:00 pm ~ Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: P. Deyo, J. Jones, and C. Sullivan, Trustees. B. Boulter, S. Morey, and M. Howard, staff.

Agenda Approval: It was motioned by Jones and seconded by Deyo to approve the agenda as amended by Howard. All were in favor. The agenda was approved.

Minutes Approval: It was motioned by Jones and approved by Deyo that the minutes from the February 7, 2023 Finance and Facilities and Services Committee be approved. All were in favor. The minutes were approved.

Public Comment: No public comment.

Facilities:

- **Bathroom Renovation**
Boulter presented that the staff is moving forward with exploring designs and ideas, and hopes to have a plan to the committee soon.
- **Roof Update**
Howard spoke with architect Fred Campbell who feels like TADL does not have enough information to move forward with a roof. Boulter and Howard will get Campbell, Mike Powers from Keen, and Jeff Berden from Spence together to plan future needs. Howard will contact Spence regarding insulation.

Finance:

- **Bathroom Renovation**
Howard mentioned her and Brady are applying for grants.
- **Community Foundation**
Howard inquired whether the Board wanted to proceed with the Community Foundation discussion. Deyo had two questions that Howard will find the answers to. All indicated that the topic should be on the April Board Agenda.
- **TADL Millage**
Howard presented some information about dates to the Trustees. All were in favor of bringing this information to the full Board at the April meeting.
- **Evergreen Management Company**
Morey discussed some of the current challenges faced by the IT Staff. He's been looking

at options. The best option would be to pay a company to host and maintain the Evergreen system (this system runs our catalog/circulation processes). Morey has identified two companies and the cost may be over \$25,000. Morey and Howard are asking to forgo the RFP process since there are only two companies nationally that meet our needs and a not to exceed amount of \$25,500. Jones made the motion to forgo the RFP due to the limited number of qualified companies and authorize Howard not to exceed \$25,500 to acquire this service. Sullivan seconded the motion. The motion passed and will be added to the April Board Meeting agenda.

- **Financial Review of TADL Investments**

Howard is working with Ryan Sullivan at Rehmann Group to look at all of TADL's investments and advise the Board about financially sound strategies to move forward. Howard had given R. Sullivan some initial documents and will report back once she has met with R. Sullivan.

Other:

- **Board meeting/Book Challenge Practice.**

Howard explained the process that should be followed if a member of the public attends a meeting to complain about a book during public comment. The member of the public will have 3 minutes to comment per TADL bylaws. Trustees need to remember to not respond to the member of the public including answering questions. Members of the public could be reminded about the library's Request for Reconsideration form. If Trustees do want to have a discussion, it is important to defend the library policy not an individual item. To discuss an individual item, the patron must fill out the Request for Reconsideration form.

Next Meeting Date / Time: May 2, 2023

Next Meeting Topic Suggestions: Roof, Bathrooms, Millage

Public Comment: No public comment.

Adjournment: It was motioned by Deyo and seconded by Jones to adjourn. The meeting adjourned at 3:15 pm.