



**TADL Board of Trustees
Finance & Facilities Committee**
December 3, 2024
2:00 pm ~ Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: P. Deyo, J. Jones in person and S. Odgers virtually. M. Howard, staff.

Agenda Approval: It was motioned by Deyo and seconded by Jones to approve the agenda as amended. All were in favor. The agenda was approved.

Minutes Approval: It was motioned by Deyo and seconded by Jones that the minutes from the October 1, 2024, Finance and Facilities Committee be approved. All were in favor. The minutes were approved.

Public Comment: No public comment.

Facilities:

1. Strategic Planning RFP

Odgers began the discussion with some clarifying questions regarding past Strategic Plan RFP processes, this RFP process and the budget. Trustees and Howard gave their top choices based on vendor knowledge, written RFP documents, and price. After much discussion, 4 companies were selected to move forward with the process. They are Fast Forward for Libraries, Ivy, MCLS, and Strategiz. Howard will reach out to references and schedule these 4 companies for 25-minute zoom interviews to be held on January 7th, 2025 starting at 2pm.

2. Senior Center

After some calling around, Odgers found out there will be a “soft” opening in December for the Senior Center. Howard will reach out to Julie Kintner to follow-up with perhaps a Little Free Library and/or outreach with Anita to the new Senior Center, and invites to the openings.

3. Bathrooms

Odgers gave Howard a list of suggestions from herself and other patrons regarding the bathrooms. There were many compliments but some areas to be addressed. Howard will address those with Bret Boulter.

Trustee Comments:

Deyo mentioned that he thought it would be good idea to look into generator costs and capacity with the inclement weather upon us. Howard agreed and will follow-up.

Odgers mentioned that it would be helpful to have an ADA brochure and a place on our website to list our ADA improvements. Howard agree to work on this with Brady.

Jones asked if Howard knew what meeting the bathrooms were approved. Howard will find out.

Next Meeting Date / Time: January 7, 2024 at 2:00 pm

Next Meeting Topic Suggestions: Strategic Planning Consultants interviews.

Public Comment: None.

Adjournment: It was motioned by Deyo and seconded by Jones to adjourn. The motion passed and the meeting adjourned at 3:20 p.m.