



BOARD MEETING MINUTES: September 3, 2024

In-person and via Zoom

Present: Richard Siders, Jud Barclay, Reba Leiding, Bryce Hundley, Pam Ward, Kerri Moses, Amy Shamroe, Michele Howard (TADL)

Absent: Meagan Belden, Marika BeVier, Megan Holtrey, Donna Hornberger, Sue Hull, Kathy Kelto

The meeting was called to order at 12:03 p.m.

Minutes Approved:

Amy moved to approve the August board meeting minutes as submitted. Pam seconded. Motion carried.

President's Report

- No report

Treasurer's Report

- Nothing additional on report that was sent prior to the meeting.

Finance Committee

Committee members: Reba Leiding, Megan Holtrey, Donna Hornberger

- No report.

Budget Committee

Committee members: Bryce Hundley, Donna Hornberger, Jud Barclay

- No report.

TADL Representative Report

Michele Howard

- Michele reported they are currently working on next year's budget.



- They will be starting Union negotiations.

Media and Book Sales

General Committee Chair: Meagan Belden

- Amy reported we are not having the book sale starting on Thursday due to Halloween.
 - Friday, November 1 (evening-only Friends Preview sale), Saturday, November 2 (all-day) and Sunday, November 3 (all-day bag sale) – one day shorter than historically
 - Bring boxes down on Thursday afternoon, set up Friday during the day, tear down on Monday.

Membership

Committee members: Pam Ward, Jud Barclay, Marika BeVier, Megan Holtrey, Kerri Moses, Sue Hull

- Pam thanked board members for their input on the draft of the survey. Our next meeting is September 24 @ noon.
- Amy stated a 5% return is considered a good amount of feedback

Publicity / Fundraising

Publicity Committee members: Amy Shamroe, Marika BeVier

Fundraising Committee members: Amy Shamroe, Jud Barclay, Kathy Kelto, Pam Ward; Marika BeVier – as needed

- Amy discussed the development and usage of evergreen signage (generic) for the book sales in the future, once we have decided when we want to start the sales (Thursday or Friday). We would still have some signs with the dates of the sales on them but most would be evergreen.
- Bryce wondered the impact of having the sales start on Thursday rather than Friday, possibly we could analyze from the past sales.
- Jud suggested a large sign on an easel the Sunday before the sale to raise awareness to patrons.
- Amy stated that currently the book sale is our main form of raising funds. She would like to investigate other sources we could develop. Maybe a casual event with a business (like the pizza event with the Filling Station).

Correspondence



Rick Siders

- Rick is up to date on correspondence.

Policy Committee

Committee members: Sue Hull

- Amy suggested we look into adding a policy to move our monthly board meetings to the next week after a Monday holiday.

Nominating Committee

Committee members: Kerri Moses, Sue Hull

- No report.

Ongoing Business

- Committee Assignments: No report

New Business

- Social Media Coordinator: Amy suggested due to the cost, we look into what Wild Apricot can do rather than paying for a coordinator.
- Name Badges: Jud discussed using lanyards with name tags for board members and volunteers. We will not consider magnetized name badges. Amy said she and Marika will look into something with our logo on it.
- November Board Meeting: Moved to November 12 due to Election Day.

Amy moved to adjourn, Bryce supported. The meeting was adjourned at 12:32 pm.

Submitted by Pam Ward

Important 2024 Dates

October 1: FOTL Board Meeting

November 1-3: Fall Book Sale



November 12: FOTL Board Meeting (change due to Election Day)

December 3: FOTL Board Meeting

Handouts:

August - Financial Reports